

GREAT NESS and LITTLE NESS PARISH COUNCIL

Minutes of a Council Meeting of Great Ness and Little Ness Parish Council held in Little Ness Village Hall on Tuesday 6th November 2018 at 7.30pm.

Present Cllrs. Arthur (Chairman), Brooks, Gilbert, Mullis, Nunn and White

Absent: Cllrs. Pearce, Peters and Turner

In attendance Shropshire Councillor Ed Potter, 17 public

Clerk Mrs R. Turner

85/1819 **PRESENT & APOLOGIES FOR ABSENCE**
Apologies received from Cllrs. Pearce, Peters and Turner.

86/1819 **DISCLOSURE OF PECUNIARY INTERESTS**
Cllr. Arthur – pecuniary interest 18/04176/FUL (1)

87/1819 **DISPENSATION REQUESTS**
None.

88/1819 **PUBLIC PARTICIPATION SESSION**
18/04176/FUL –Traffic –very small amount of additional traffic on the lane due to the lodges. Majority of traffic from houses, farms and country park. Have been no serious accidents reported on Valeswood Lane. 820metres to entrance to country park so very few country park users will be affected by the proposal. The Rights of Way/bridleways bypass this part of Valeswood Lane. NPPF recognises difference between rural and urban areas in terms of car use. NPPF supports rural tourist businesses as do SC strategic policies.

Knockin and Kinnerley Cricket Club – participation of 11 parishes. Looking to expand at the club as has grown greatly in recent years and have outgrown existing facilities, such as changing rooms and toilets. Want to add an upper level to existing pavilion for changing rooms and a bar and improve kitchen. Expected cost £100k. Aiming to get £80% Sport England Grant and looking to partner fund, including seeking funding from 13 parish councils in the area. Circa 49 attenders from The Nesses. Not asking for funding immediately but likely to be in circa 3 months' time. It was suggested that they provide info by mid-January so it can be considered as part of the precept setting process

18/04965/FUL – proposed crematorium. Concern that location is not right and applicant does not show that alternative locations were considered. Not well placed to serve its catchment and seems to be driven by land availability. It was felt that a crematorium for Oswestry should be closer to Oswestry and sites closer to Oswestry should be sought. Concerned re 200 yard rule from residential properties as there are 2 houses close by. Visually impact from top of Nesscliffe Hill. Concern re smell and emissions. Potential impact on RAF Shawbury helicopters. Impact on surrounding roads, including lanes. Two local professionals (funeral directors) state in application that they want an additional crematorium but as close as possible to Shrewsbury/Oswestry. Consultants state corsage times are 30 mins max and this area is very close to that limit. A member of the public asked if impact on Emstrey Crematorium in terms of loss of income is a material consideration – Cllr. Potter said that this would have to be carefully considered in context of bias as SC runs the Emstrey site.

Member of the public spoke re 18/04663/OUT – the site has never been developed and will impact on views and on a blind access. The SAMDEV dwelling guideline for Valeswood has already been exceeded at least three-fold.

89/1819 **MINUTES**
a) *Minutes dated 4th September, 3rd October & 10th October 2018*
It was **RESOLVED** to approve the minutes as being a correct record and they were duly signed by the chairman

- b) *Matters arising not covered elsewhere on agenda*
- Signage – arson policy adopted and signs for the portacabin
 - Cllr. White to replace padlock.
 - Meter read to be taken –and noted that meter is sited on the road by the garages.

90/1819 **REPORTS**

a) *Police Report*

None received.

b) *Shropshire Council*

CIL – Neighbourhood Fund not changing. CIL affected is CIL Local Fund – this was traditionally spent in area where development occurs but may now be spent in the wider Place Plan (Shrewsbury) area.

Shirehall refurbishment – very inefficient older building needing maintenance. Part of the £24 million development involves opening up the building to other users e.g. police, probation service, supermarket on old courts site. Works would be financed by a 20-year loan.

SC are looking at setting up a housing company to build homes of a range of tenures.

Public meeting re national policy organised at Alberbury.

Cllr. Potter has 3 trees from Queen’s Commonwealth Canopy. The trees were left with Cllr. White.

c) *Youth Club*

Started back after half term. Still getting new members, up to 28 per session. Quite a few from West Felton as their club is fortnightly.

d) *Parish Councillor Reports*

Cllr. Brooks went to Baschurch PC – are reserving £500 towards the youth club to be paid in two £250 payments.

e) *Clerk’s Report*

LP Review about to be approved by Cabinet for consultation.

91/1819 **PLANNING NOTIFICATIONS**– *For information only*

- 1) 14/03797/OUT - Development Land West Of Oakfield, Nesscliffe, Shrewsbury, Shropshire
Proposal: Outline application for the erection of 6 No dwellings (to include access)
Awaiting decision
- 2) 14/05257/FUL - Proposed Dwelling Adj Hopton Farm, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of a Single Plot Exception (SPE) affordable dwelling and formation of access
Awaiting decision
- 3) 17/02539/LBC - Ness Strange, Great Ness, Shropshire, SY4 2LE
Proposal: Conversion of traditional buildings into 6 residential dwellings and siting of a mini sewage treatment plant.
Awaiting decision
- 4) 17/02538/FUL - Ness Strange, Great Ness, Shropshire, SY4 2LE
Proposal: Conversion of tradition building into 6 residential dwellings and siting of a mini sewage treatment plant.
Awaiting decision
- 5) 17/04621/REM - Proposed Residential Development East Of Wilcot Lane, Nesscliffe, Shrewsbury, Shropshire
Proposal: Reserved matters pursuant to Outline permission 14/03259/OUT.

Awaiting Decision

- 6) 17/05070/FUL - Agricultural Building North Of Red House Farm, Little Ness, Shrewsbury
Proposal: Conversion of and extension to agricultural building to form single dwelling.
Awaiting Decision
- 7) 17/05151/EIA - Proposed Poultry Units NW Of North Farm, Felton Butler
Proposal: Erection of four poultry rearing buildings, eight feed bins, biomass store and amenity building including landscaping and tree planting.
Awaiting Decision
- 8) 18/01779/FUL - Agricultural Building North Of Red House Farm, Little Ness
Proposal: Conversion of agricultural building to form single dwelling
Awaiting Decision
- 9) 18/02785/FUL - Proposed New Dwellings Plots 16A And 16B, Sandhurst Way, Nesscliffe, Shropshire
Proposal: Erection of two detached dwellings following removal of sewerage pumping station which is no longer required
Grant Permission
- 10) 18/02666/FUL - The Relm, Alderton, Montford Bridge, Shrewsbury, SY4 1AP
Proposal: Erection of porch extension and single storey side extension
Grant Permission
- 11) 18/02506/FUL - Nesscliffe Training Camp, Wilcott, Shrewsbury, Shropshire, SY4 1BH
Proposal: Erection of kitchen and dining facility with associated external works
Grant Permission
- 12) 18/03188/TCA - Woodlands, Great Ness, Shrewsbury, Shropshire, SY4 2LE
Proposal: To remove 23No Leylandi trees within the Great Ness Conservation Area
Consent by Right - Trees
- 13) 18/03158/FUL - Pentre Industrial Estate, Pentre, Shropshire
Proposal: Erection of B8 industrial storage units & refurbishment works to existing industrial unit
Awaiting Decision
- 14) 18/03274/REM - Proposed Residential Development East Of Mulberry House, Great Ness,
Proposal: Approval of reserved matters (access, appearance, landscaping, layout and scale) for 1No dwelling pursuant to planning permission 14/00694/OUT for the erection of two residential dwellings and associated works
Awaiting Decision
- 15) 18/03318/FUL - Broomhill Farm, Holyhead Road, Nesscliffe, Shrewsbury, SY4 1AX
Proposal: Erection of an agricultural building for storage and housing of livestock
Grant Permission
- 16) 18/04201/FUL - 4 Quality Square, Little Ness, Shrewsbury, Shropshire, SY4 2LA
Proposal: Erection of two-storey extension to side elevation (Renewal of existing consent Ref: 15/04224/FUL)
Grant Permission
- 17) 18/03967/REM - Proposed Dwelling North Of Top Farm, Kinton, Shrewsbury, Shropshire
Proposal: Approval of Reserved Matters (access, appearance, layout, scale, landscaping) pursuant to Outline application 13/05065/OUT for the erection of dwelling including re-aligned agricultural access and removal of agricultural shed
Grant Permission
- 18) 18/03947/OUT - Proposed Residential Development Land West Of White House, Nesscliffe, Shrewsbury, Shropshire
Proposal: Outline application for the erection of 3 detached dwellings (all matters reserved)

Awaiting Decision

- 19) 18/04187/TCA - Fallowfield, Great Ness, Nesscliffe, Shrewsbury, Shropshire, SY4 2LD
Proposal: Crown reduce by 30% 1no Magnolia within Great Ness Conservation Area
Consent by Right - Trees
- 20) 18/04033/OUT - Kinton Manor, Kinton, Shrewsbury, Shropshire, SY4 1AZ
Proposal: Outline application for residential development of five dwellings, creation of vehicular access, driveway and passing places to include access and scale
Awaiting Decision
- 21) 18/04295/REM - Proposed Residential Development East Of Mulberry House (Plot 1), Great Ness, Shropshire
Proposal: Approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to 14/00694/OUT for the erection of one dwelling (Plot 1)
Awaiting Decision
- 22) 18/04543/SCR - Proposed Crematorium North Of, Nesscliffe, Shrewsbury, Shropshire
Proposal: Creation of a new crematorium for Oswestry with associated access, car parking and landscaping
For information only

92/1819 **PLANNING APPLICATIONS**

Cllr. Arthur left the room.

- 1) 18/04176/FUL - The Patches, Valeswood Lane, Valeswood, Little Ness, SY4 2LH
Proposal: Change of use of land for the purpose of siting 12 lodges for holiday accommodation including one lodge for use as a reception and park warden's accommodation
Comments: It was **RESOLVED** to object on basis of design/position of the camp site, location, traffic impact, visual impact on surroundings and scale. May re-consider if application were of a smaller scale.
- 2) 18/04719/FUL - Keepers Cottage, Kinton, Shrewsbury, Shropshire, SY4 1AZ
Proposal: Erection of extensions and renovation
Comments: It was **RESOLVED** to support the application.
- 3) 18/04663/OUT - Proposed Dwelling South Of Stoneycroft, Valeswood, Little Ness, Shrewsbury, Shropshire, SY4 2LH
Proposal: Outline planning application for the erection of one residential dwelling and all associated works
Comments: It was **RESOLVED** to object as a greenfield site, outline so gives no idea of scale and over the dwelling guideline. Concerns re safety of access as on crest of the bank and on a bridleway.
- 4) 18/04965/FUL - Proposed Crematorium North Of, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of a new crematorium with associated access, car parking and landscaping
Comments: It was **RESOLVED** to object based on the following concerns. Not in a sustainable, location, Not placed to serve populations, new development being concentrated in Shrewsbury/Telford, less in Oswestry hence not good location. Creating infill, siting wrong, alternative sites search not done, traffic, ponds close by, possibility that it is an archaeological site, close to 2 houses, is capacity at other crematoria in the area (Shrewsbury/Telford/Wrexham). Visual impact, undermining sustainability of Shrews/Wrexham site.

93/1819 **PARISH MATTERS**

- a) *Commemoration of WWI centenary* – wreaths received and Silent Soldier silhouette. Service at Great Ness Church and cenotaph service. Suggested it goes there permanently after the cenotaph service. Sunday at 10am at war memorial, Nesscliffe. Noted that Cllr. White has planted daffodils, hyacinths and flagpoles mainly around St Andrews field.

- b) *Footpath opposite The Crescent* – dropped kerb not done.
- c) *Play area maintenance* – Cllr. Mullis to approach school to discuss sharing cost of mole clearance as moles are on both the playing field and school land.
- d) *Reports of other parish matters*
 - 4 lights at bottom of Crescent along A5 not working
 - Vehicles broken into on The Crescent by the school.

94/1819 **FINANCIAL MATTERS**

- a) *Q2 bank reconciliation & budget report* – it was **RESOLVED** to approve the report as per Appendix 1.
- b) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

	VOID	VOID	10592	VOID	VOID	VOID
P39-1819	CBS	War memorial cleaning	10593	£678.00	£135.60	£813.60
P40-1819	R Turner	Salary Oct	SO	£406.69	£0.00	£406.69
P41-1819	P Brooks	Portacabin signs	10594	£6.58	£0.00	£6.58
P42-1819	SCPF	Pension	10595	£84.85	£0.00	£84.85
P43-1819	RBL Poppy Appeal	Wreaths	10596	£34.00	£0.00	£34.00
P44-1819	SALC	Training	10597	£94.00	£0.00	£94.00
P45-1819	R Turner	Expenses Oct	10598	£17.33	£0.00	£17.33

- c) *Income received* – none.
- d) *Internet banking and signatories – adding additional users* – it was **RESOLVED** to add Cllr. White and Mullis and to set up all users for internet banking.

95/1819 **CORRESPONDENCE** – noted:

- a) *SALC Information Bulletins*
- b) *CIL*
- c) *Economic Growth Event 11th November*
- d) *Town and Parish Council Forum 29th November*
- e) *Request to reinstate street lighting. Review Spring through a consultation.*
- f) *Diversion ref sewer works for Gratton Oakes site at Wilcott Lane*
- g) *Any other correspondence*

96/1819 **ANY URGENT BUSINESS NOT COVERED BY THE AGENDA** – *for information only*

- Speed of traffic through Nesscliffe village. Cllr. White said that the road by Hopton Park development could be designed to create a chicane.
- Potholes more than 4cm deep on The Crescent now – need doing.

97/1819 **NEXT MEETINGS**

- a) *Items for agenda- to note requests*
Draft budget
- b) *Next meeting date – 4th December 2018, 7.30pm – Little Ness Village Hall*

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 98/1819 to 99/1819, due to the likely disclosure of confidential information*

- 98/1819 **ENVIRONMENTAL MATTER** – a concern relating to a development site was noted and it was agreed that enforcement/investigation powers relating to this are not within the remit of the parish council. Therefore, no further action will be taken but the situation will be monitored in the spring and residents could report the issue to the relevant authorities directly themselves.

99/1819 CLERK'S APPRAISAL – Cllr, Brooks and Arthur to arrange appraisal.
Appendix 1

Q2 Budget report and bank reconciliation					
RECEIPTS	Budget 2018/19	Actual Q2 2018/19	Variance £	% budget to date	Variance explanation
Precept	£20,504.00	£20,504.00	£0.00	100%	
Parish Portion - 15% CIL monies	£0.00	£3,412.44	£3,412.44		
Environmental Maintenance Grant	£0.00	£0.00	£0.00		
LJC Youth Grant & donations	£500.00	£750.00	£250.00	150%	£250 Baschurch PC, £500 Ruyton XI Towns PC
VAT refund	£0.00	£0.00	£0.00		
Other	£0.00	£18.00	£18.00		Scanner
TOTAL RECEIPTS	£21,004.00	£24,684.44	£3,680.44		
PAYMENTS	Budget 2018/19	Actual Q2 2018/19	Variance £	% budget to date	Variance explanation
Administrative & Establishment Costs:					
Clerk's Salary	£6,247.00	£2,920.54	£3,326.46	47%	
Pension	£0.00	£339.40	-£339.40		Decision to join scheme made after 1.4.18
Mileage	£50.00	£0.00	£50.00	0%	
Office Expenses	£408.00	£123.98	£284.02	30%	
Software	£250.00	£0.00	£250.00	0%	Paid later in year
Training (Clerk/ Councillors)	£200.00	£0.00	£200.00	0%	Depends on training needs
Audit (Internal & External)	£325.00	£130.00	£195.00	40%	Internal audit
Insurance	£650.00	£604.27	£45.73	93%	Paid annually
Subscriptions (SALC)	£450.00	£395.58	£54.42	88%	Paid annually
ICO Registration	£35.00	£0.00	£35.00	0%	Paid annually
Election Costs	£200.00	£200.00	£0.00	100%	Due Q2
GDPR Compliance	£280.00	£280.00	£0.00	100%	Paid annually
Sub Total Admin & Establishment	£9,095.00	£4,993.77	£4,101.23	56%	
Recreation Grounds					
Grounds maintenance	£1,435.00	£0.00	£1,435.00	0%	Paid annually
RoSPA	£255.00	£0.00	£255.00	0%	Paid annually
Interim inspections	£625.00	£0.00	£625.00	0%	
Other maintenance	£0.00	£2,635.60	-£2,635.60	114%	
Sub Total Recreation Grounds	£2,315.00	£2,635.60	£-320.60	114%	
Street Lighting					
Electricity	£0.00	£0.00	£0.00		N/A
Maintenance /inspections	£100.00	£0.00	£100.00	0%	Annual inspection
Sub Total Street Lighting	£100.00	£0.00	£100.00	0%	
Nesscliffe Youth Club					
Youth worker	£3,500.00	£3,500.00	£0.00	100%	
Sub Total Nesscliffe Youth Club	£3,500.00	£3,500.00	£0.00	100%	
Projects & Grants					
British Legion Poppy Appeal	£40.00	£0.00	£40.00	0%	Paid annually
Portacabin	£300.00	£60.61	£239.39	20%	
Village Hall Donations	£1,000.00	£2,000.00	-£1,000.00	200%	Paid annually
GPC grants	£100.00	£0.00	£100.00	0%	Paid as and when applied for
Neighbourhood CIL	£0.00	£3,184.33	-£3,184.33		Little Ness VH - funded from CIL reserve
Sub Total Projects & Grants	£1,440.00	£5,244.94	£-3,804.94	364%	
Asset Management					
Bus shelter cleaning	£200.00	£0.00	£200.00	0%	Paid in 2 instalments
Bus shelter maintenance	£200.00	£0.00	£200.00	0%	As and when required
Noticeboards	£0.00	£0.00	£0.00		As and when required
War memorials	£0.00	£0.00	£0.00		As and when required
Footpath maintenance	£175.00	£0.00	£175.00	0%	Paid annually
Sub Total Asset Management	£575.00	£0.00	£575.00	0%	
Other					
Contingency	£1,500.00	£0.00	£1,500.00	0%	As and when required
Parish Plan Review	£2,479.00	£0.00	£2,479.00	0%	Project not started
VAT	£0.00	£846.15	-£846.15		Not in budget as reclaimed
Sub Total Other	£3,979.00	£846.15	£3,132.85	21%	
GRAND TOTAL PAYMENTS	£21,004.00	£17,220.46	£3,783.54	82%	
BANK RECONCILIATION AS AT Q2					
CURRENT ACCOUNT					
Balance b/fwd from 31st March 2018		£29,290.21			
less payments		£17,220.46			
add receipts		£24,684.44			
BALANCE AS PER CASHBOOK		£36,754.19			
Represented by bank balances	Current a/c	£39,938.52			
Less unrepresented cheques & SO	10580	£3,184.33			
		£3,184.33			
Add uncredited receipts		£0.00			
RECONCILED BALANCE CURRENT ACCOUNT Q2		£36,754.19			
BANK RECONCILIATION AS AT Q2					
YOUTH & PLAYING FIELDS A/C					
Balance b/fwd from 31st March 2018		£11,192.05			
less payments		£744.86			
add receipts		£960.05			
BALANCE AS PER CASHBOOK		£11,407.24			
Represented by bank balances	Youth playing field a/c	£11,407.24			
Less unrepresented cheques & SO		£0.00			
Add uncredited receipts		£0.00			
RECONCILED BALANCE YOUTH & PLAYING FIELDS A/C Q2		£11,407.24			
TOTAL RECONCILED BALANCES CURRENT & YOUTH/PLAYING FIELD A/C		£48,161.43			