



Minutes of Council Meeting of Great Ness and Little Ness Parish Council, held at Little Ness Village Hall on Tuesday 4th October 2022 at 7.30pm

Present Cllr. Mullis (Chairman), Arthur, Dickinson, Diggory, Brooks, Gilbert, Peters and Turner.

Absent: Cllrs. Nunn

In attendance: Cllr. Ed Potter, 0 public

Clerk Mrs R. Turner

59/2223 **PRESENT & APOLOGIES FOR ABSENCE**

Apologies received from Cllr. Nunn.

60/2223 **DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS**

- a) *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests* - Cllr. Turner declared a pecuniary interest in item 68/2223c, payments to the clerk.
- b) *Dispensation requests* – no requests received.
- c) *Gifts or hospitality* – none declared.

61/2223 **PUBLIC PARTICIPATION SESSION**

No members of the public were present.

62/2223 **MINUTES** – it was **RESOLVED** to confirm the minutes of the council meeting dated 6th September 2022 as being a correct record and to authorise the chairman to sign them.

63/2223 **REPORTS**

a) *Police Report* – the clerk reported that PCSO Baldwin had been planning to attend tonight's meeting. Bi-annual police reports will be provided, covering to end of September and end of March. The police had asked the parish council to confirm its top 3 policing priorities for the policing charter. It was agreed that they are: 1. Thefts, 2. ASB and substance use, 3. Speeding. Cllr. Dickinson informed the council she would attend the Local Policing Charter meeting on 13th October.

Action: Clerk to inform the police of the 3 priorities.

b) *Shropshire Council* – Cllr. Potter reported as follows:

- He has stepped down from the Cabinet and as Deputy Leader.
- Budget is in a dire state. More information will be known by December.
- Uncertainty from central govt re Social Care funding.
- Cost of living and inflation an ongoing pressure.

c) *Youth Club* – Cllr. Gilbert thanked Nesscliffe Village Hall committee for their £50 donation, which will be used towards a trip to Treetops. The club has 6 new starters and circa 15 to 20 young people attend each session.

d) *Great Mess to Little Mess* – Cllr. Diggory said the initiative continues to be successful.

e) *CIL Working Group* – the council noted the minutes of the group and a table of projects (completed, ongoing and unconfirmed future projects). The following recommendations to council were considered:

- Council is invited to ask any questions on the projects and to comment on the possible future projects and projects in progress, with a view to narrowing down which future projects to prioritise for further evaluation.

Actions: The projects were noted, and it was **RESOLVED** to add strimming of Great Ness Pound, Great Ness Pond, the Great Ness Pump and seat to Graham Taylor's

maintenance contract (funded via revenue budget not CIL NF). Clerk to contact Graham Taylor.

It was further **RESOLVED** to purchase new noticeboards for Felton Butler, Hopton and Nesscliffe, a gateway at Great Ness and instruct Asset Surfacing to carry out the installation works, as per their quote. Clerk to order boards and liaise with Asset re install dates.

It was further **RESOLVED** that the clerk would liaise with Nesscliffe garage to buy a new defibrillator case to be fitted when the new shop frontage is completed.

- Hopton Park Management Company - permission to crush footpath surface at Hopton Park. This has since been superseded by an offer from Shrewsbury Homes to lay a layer of quarry fines in the next couple of weeks.
- Seek quotes for two contracts – for laying hedging and removal of old fence – this action point is covered under item 71/2223.
- Access track – clearance of area by former Portacabin – it is suggested to seek a quote from Graham Taylor to clear the area. Any loose concrete slabs to be re-laid. The ramp up to the area and the concrete slabs to be retained until the tarmac path is laid, after which time they could be removed. A short fence to be added from the garages to the new gate post. Recommended to proceed with the works as detailed above, in 2 phases – first stage - clearance of the area and making safe, second stage - removal of the concrete slabs and ramp up.

Action: It was **RESOLVED** to instruct Graham Taylor to carry out these works.

- Community land water supply – recommended not to install at this stage due to cost.
Action: It was **RESOLVED** not to install the water supply at present. Clerk to inform Severn Trent.
- Plans for the community land for comment.
Action: Council reviewed the draft plan which will be developed further by the CIL Working Group.
- It was agreed to seek a copy of the CIL spend guidelines
Action: Clerk to source. Get copy of CIL spend guidelines

f) *Clerk's Report* – the clerk's report was noted. The following items were identified for further follow-up:

- Rural Watch
- Code of Conduct
- Poplars
- Check for missing actions from minutes.
- Put start date of an issue so follow-up time can be tracked.

g) *Parish Councillor Reports (of external meetings attended)* – none.

64/2223 **POLICY MATTERS**

a) *Document retention*

(i) *NALC retention policy* – it was agreed to circulate the policy for review at the next meeting

Action: Clerk to circulate.

(ii) *Storage arrangements* - it was **RESOLVED** to use Eva Store to keep hard copies of any more recent documents which need to be retained. Certain historical documents such as older minutes can be sent to Shropshire Archives.

Action: Cllr. Peters to assist with archiving documents at Nesscliffe Village Hall and clerk to oversee archiving.

65/2223 **PLANNING NOTIFICATIONS – FOR INFORMATION**

1) 14/03797/OUT - Development Land West Of Oakfield, Nesscliffe, Shrewsbury, Shropshire Proposal: Outline application for the erection of 6 No dwellings (to include access)

Awaiting Decision

2) 14/05257/FUL - Proposed Dwelling Adj. Hopton Farm, Nesscliffe, Shrewsbury, Shropshire Proposal: Erection of a Single Plot Exception (SPE) affordable dwelling and formation of access

Awaiting Decision

- 3) 17/05151/EIA - Proposed Poultry Units NW Of North Farm, Felton Butler
Proposal: Erection of four poultry rearing buildings, eight feed bins, biomass store and amenity building including landscaping and tree planting.
Pending Consideration
- 4) 22/01008/FUL - Proposed Exception Site Dwellings To The South Of, Little Ness
Proposal: Erection of single plot exception (SPE) affordable dwelling and garage
Awaiting Decision
- 5) 22/01262/VRA106 - 5 Darby Close, Nesscliffe, Shrewsbury, Shropshire, SY4 1DN
Proposal: Variation of the Section 106 Legal Obligation pursuant to planning permission 14/03259/OUT
Awaiting Decision
- 6) **22/02798/FUL - West Lodge, Little Ness, Shrewsbury, Shropshire, SY4 2JX**
Proposal: Extension and Conversion of existing double garage to form live-in carer's accommodation including associated hard paving.
Decision: Refuse
- 7) 22/03736/VAR - Adcote School, Little Ness, Shrewsbury, Shropshire, SY4 2JY
Proposal: Variation of condition No. 7 (temporary period for two temporary buildings) pursuant to 14/00970/OUT dated 14 April 2014 (and as varied by planning permission 19/00361/VAR dated 21.03.2019) to allow for an increase in the temporary period of a further three years (expires 14.04.2025)
Awaiting Decision

66/2223 **PLANNING APPLICATIONS & APPEALS – FOR CONSIDERATION**

- 1) 22/03063/REF - Proposed Development Land At Adcote School, Little Ness, Shrewsbury, Erection of 3No dwellings (resubmission)
Comments: It was **RESOLVED** to submit further comments, highlighting the following discrepancies:
 - Not enabling development.
 - The application claims it meets local needs but it is paying for the roofing works at Adcote, not local housing.
 - Parish was not aware that the services of the chaplain are for benefit of parish.

67/2223 **PARISH MATTERS**

- a) *Highways maintenance* – updates awaited. Cllr. Arthur had chased up on some of the fixmystreet items. Cllr. Mullis had followed up on an exposed drain close to the Kinton turn-off from the old A5 – this has now been fixed.
- b) *Drainage – update following meeting* – list of actions from Helen Walters, SC to be circulated.
Action: Clerk.
- c) *Nesscliffe Country Park*
 - (i) *Woodland management plan* – a meeting with Shaun Burkey is needed to discuss the management plan, the first phase of which is tree felling around the SAM. The council wished to query if money from felling would go back into the Nesscliffe Hill site. It was also agreed to query if Marches School have permission for forest school activities at Nesscliffe Hill.
Action: Clerk to set up a meeting.
 - (ii) *Liaison with SC Country Parks Team re improvements at Nesscliffe Hill* – meeting to be set up as above.
- d) *Request for goal nets at Nesscliffe playing field* – Cllr. Mullis reported that some teenagers would like football nets and she agreed to seek a quote.
Action: Cllr. Mullis to seek a quote.
- e) *Annual RoSPAs Nesscliffe and Wilcott* – the reports were noted and action take to remove high risk swings at Wilcott was noted.
Action: Quote to be sought from G Taylor for repairs.

- f) *Hopton Pumphouse – noted that the annual asset check found that repairs are needed to the roof.*
Action: Cllr. Peters to give the clerk details of a contractor to seek a quote from.
- g) *Request for a Christmas tree in Nesscliffe – it was **RESOLVED** to work with the village hall to arrange this and to seek donation of a tree from either Leaton Forest or a tree company at Ruyton XI Towns.*
Action: Clerk.
- h) *Reports of other parish matters*

68/2223 **CORRESPONDENCE** – none.

69/2223 **FINANCIAL MATTERS**

- a) *Q2 budget report and reconciliation – the report was deferred as balances not received from all accounts.*
- b) *2021/22 audit – external auditor's report and conclusion of audit – the external auditor had raised no concerns and therefore the external audit is now complete. The clerk had advertised the conclusion of the audit.*
- c) *Payments including payments made between meetings – it was **RESOLVED** to approve the following:*

Ref	Payee	Item	Type	Net	VAT	Gross
P45-2223	Flowerscape	Wreath for HM The Queen	BACS	£55.00	£0.00	£55.00
P46-2223	Scottish Power	Electricity	DD	£80.98	£4.05	£85.03
P47-2223	R Turner	Salary Sep	SO	£849.40	£0.00	£849.40
P48-2223	SCPF	Pension	SO	£186.25	£0.00	£186.25
P49-2223	R Turner	Expenses	BACS	£37.99	£2.40	£40.39
P50-2223	PKF Littlejohn	Audit	BACS	£300.00	£60.00	£360.00
P51-2223	SYA	Youth worker	BACS	£4,000.00	£800.00	£4,800.00
P52-2223	The Play inspection Co	RoSPA	BACS	£132.95	£26.59	£159.54
P53-2223	A Mullis	Expenses re play area opening	BACS	£52.55	£0.00	£52.55
P54-2223	N Mullis	Removal of high risk swings	BACS	£60.00	£0.00	£60.00
P55-2223	HMRC	PAYE Q2	BACS	£347.86	£0.00	£347.86
P56-2223	ST Andrews's School	Grant towards MUGA surface	Chq. 10628	£8,000.00	£0.00	£8,000.00
P57-2223	R Turner	Poppy wreaths	BACS	£83.33	£16.67	£100.00

- d) *Income received - £45,000 CIL Local for Nesscliffe play area / outdoor fitness kit.*

70/2223 **NEXT MEETING**

- (i) *Date - 1st November 2022, LITTLE NESS VILLAGE HALL, 7.30PM*
- (ii) *Items for agenda*
- Drainage
 - Meeting with Shaun - feedback

71/2223 *It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 72 to 74/2223 due to the likely disclosure of confidential information*

- 72/2223 **HEDGE AT BOUNDARY OF NESSCLIFFE PLAYING FIELD ACCESS TRACK** – it was **RESOLVED** to change the specification for the access track to a mixed soft leaf, native species hedge and to let the work as one contract.
Action: Cllr. Turner to seek advice from Shropshire Wildlife Trust on species mix and quotes to then be invited.
- 73/2223 **NOTICEBOARDS** – it was **RESOLVED** to accept the quote from Asset Surfacing to fit new boards and to agree positioning of the Hopton noticeboard to be changed to the side of the cattle warning sign furthest from Well Lane. New boards to be ordered for Hopton, Felton Butler, Nesscliffe and Wilcott.
- 74/2223 **PLANNING ENFORCEMENT CASES**
(i) *New case - 22/09145/ENF* – noted that the case is under investigation and a map is required.
Action: Clerk to provide a map.