

GREAT NESS and LITTLE NESS PARISH COUNCIL

Minutes of Council Meeting of Great Ness and Little Ness Parish Council held on Zoom on Wednesday 9th September 2020 at 7.30pm.

Present Cllr. Mullis (Chairman), Arthur, Diggory, Gilbert, Jenkins, Nunn, Peters, Turner

Absent: Cllr. Brooks

In attendance Shropshire Councillor Ed Potter, 1 public

Clerk Mrs R. Turner

59/2021 **PRESENT & APOLOGIES FOR ABSENCE**

Apologies received from Cllr. Brooks (holiday).

60/2021 **DISCLOSURE OF PECUNIARY INTERESTS**

- Cllr. Turner re - employment matters & payments to the clerk

61/2021 **DISPENSATION REQUESTS**

None.

62/2021 **PUBLIC PARTICIPATION SESSION**

63/2021 **MINUTES**

- Minutes of the Council Meeting dated 4th August 2020* - it was **RESOLVED** to approve the minutes as being a correct record and the chairman was instructed to sign them.
- Minutes of the Extraordinary Council Meeting dated 13th August 2020* - it was **RESOLVED** to approve the minutes as being a correct record and the chairman was instructed to sign them.

64/2021 **REPORTS**

- Police Report* – not received
- Shropshire Council* – Cllr Potter reported as follows:
 - Highways maintenance issues noted - trying to get highways officer to come
 - The camp road should be fully re-surfaced, not tarred and chipped.
 - Proposal to build a dam into NW Relief Rd bridge which will affect the north of town – Cllr. Potter concerned. Most of the river runs through training camps and some Pentre properties. There will be a public consultation. Cllr. Potter has suggested holding water back further up stream rather than compromising properties and prime agricultural land
 - Covid-19 – new social distancing guidance will have impact throughout community. Outbreaks have been contained so far.
- Youth Club* – it has been agreed to pay SYA in half termly increments at present due to Covid-19. Sessions are on Zoom or detached worker sessions in the community. Attendance is currently low
- Parish Councillor Reports* – none.
- Clerk's Report* – none, covered by agenda.
- CIL Working Group* – it was **RESOLVED** to add Cllrs. Diggory, Jenkins and Turner to the working group with Cllr Gilbert as a reserve. It was also noted that the PCC had made funding available for traffic calming and as this is a Place Plan priority the project could fall within the remit of the working group. It was **RESOLVED** to pursue a bid, the deadline being 30th September. The clerk had contacted multiple highways consultants to draw up a costed scheme and Woodsyde Developments had capacity to do this but others did not and it was therefore **RESOLVED** to suspend Financial Regulations and not require multiple quotes to be sought to appoint Woodsyde, the fee being £1,625 plus VAT. It was further **RESOLVED** to task the clerk and working group to liaise with him and to make a final decision on the grant application at an extraordinary council meeting on 29th September.

- 1) 14/03797/OUT - Development Land West Of Oakfield, Nesscliffe, Shrewsbury, Shropshire
Proposal: Outline application for the erection of 6 No dwellings (to include access)
Awaiting Decision
- 2) 14/05257/FUL - Proposed Dwelling Adj. Hopton Farm, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of a Single Plot Exception (SPE) affordable dwelling and formation of access
Awaiting Decision
- 3) 17/05151/EIA - Proposed Poultry Units NW Of North Farm, Felton Butler
Proposal: Erection of four poultry rearing buildings, eight feed bins, biomass store and amenity building including landscaping and tree planting.
Awaiting Decision
- 4) 19/01463/REM - Plot Adj. To No 4 Felton Butler Cottages, Felton Butler
Proposal: Reserved Matters application pursuant 14/01327/OUT for the erection of a detached dwelling and garage to include access
Pending Consideration
- 5) 19/04714/FUL - Proposed Development Land At Adcote School, Little Ness
Proposal: Erection of 3No dwellings
Pending Consideration
- 6) 19/03403/FUL - Phase Three Shrewsbury Houses Ridgewood Road Nesscliffe
Proposal: Erection of 31 houses to include 19 houses on phase 3 (modification to previously approved 17/01576/REM); 12 houses on the north part of phase 2 (now phase 2b) (modification to previously approved 18/04941/FUL) to include the provision of a new access road and replacement of 4 dwellings (previously plots 8-1 inc) with 10 dwellings (on plots a-j inc) (an additional 6 dwellings)
Decision: Grant Permission
- 7) 20/00581/FUL - Motor Fuel Limited, Service Station, Nesscliffe, SY4 1BZ
Proposal: Erection of a coffee shop with a drive-thru; associated car, motorcycle and cycle parking; landscaping and associated works
Pending Consideration
- 8) 20/01493/VAR & 20/01494/LBC - Barns Adjoining Ness Strange, Great Ness, SY4 2LE
Proposal: Variation of condition number 2 (approved plans) attached to planning permission reference 17/02538/FUL Dated 29/11/2018 to allow design changes to the proposal
Decision: Grant Permission
- 9) 20/01443/FUL - Nesscliffe Training Camp, Wilcott, Shrewsbury, Shropshire, SY4 1BH
Proposal: Erection of 3No single storey accommodation blocks and associated external works
Decision: Grant Permission
- 10) 20/01879/FUL - Oakfield, Great Ness, Shrewsbury, Shropshire, SY4 2LB
Proposal: Erection of single storey and part first floor rear extension and portico to front elevation; internal and elevational alterations
Decision: Grant Permission
- 11) 20/01934/FUL - 22 Valeswood Lane, Valeswood, Little Ness, SY4 2LH
Proposal: Erection of two storey rear extension following demolition of existing, insertion of dormer window, porch and associated works
Decision: Refuse

- 12) 20/02753/CPE - Poultry Broiler Units, Great Ness, Montford Bridge, Shrewsbury
 Proposal: Application for a Certificate of Lawful Development for the existing erection and siting of three poultry rearing units and associated works
Decision: Withdrawn

66/2021 **PLANNING APPLICATIONS – FOR COMMENT**

- 1) 20/02596/FUL - 5 Lymore Close, Wilcott, Shrewsbury, Shropshire, SY4 1BB
 Proposal: Erection of two storey rear extension
Comments: It was **RESOLVED** to make no comments
- 2) 20/02884/FUL - Little Orchard, Adcote Lane, Nib Heath, Shrewsbury, SY4 2JX
 Proposal: Erection of single storey extension to provide gymnasium
Comments: It was **RESOLVED** to make no comment
- 3) 20/03245/FUL- Proposed Residential Development Land To The South Of, Little Ness
 Proposal: Change of use of land formerly accommodating agricultural shed and concrete yard to domestic curtilage to be used by 3No dwellings to the north granted under Outline 16/05637/OUT and Reserved Matters 19/02816/REM
Comments: It was **RESOLVED** to make no comment.

67/2021 **LOCAL PLAN REVIEW – REGULATION 18 PRE-SUBMISSION CONSULTATION** –it was **RESOLVED** to support the proposals.

68/2021 **PLAY AREAS**

- a) *RoSPA and inspection reports* – the clerk summarised reports and the key findings and reported that emergency works to the apple tree have been done.
- b) *Maintenance required* – quotes to be sought for all repairs at Wilcott and for medium risk and above at Nesscliffe.
- c) *Re-opening – Risk Assessment & signage.* – it was **RESOLVED** to approve the revised Risk Assessment and order signs limiting users to 6 people at any time. The play areas will open once signs in place.

68/2021 **PARISH MATTERS**

- a) *Nesscliffe Hill* – response awaited re visitor management, mud/erosion flowing onto road. It was agreed to seek a response for the next meeting
- b) *Litter bins* – Shropshire Council have agreed to install new 240ltr bins close to the playing field and at the country park. A bin will be requested by the new bus shelter at Hopton Park
- c) *Defibrillator at army camp* –it was **RESOLVED** to arrange for it to be re-sited and ask WMAS to come and test it before moving it
- d) *Condition of pavements and overgrown hedges* – clerk and Cllr. Mullis to record hedges and pavements that need doing.
- e) *Highways re-surfacing/maintenance* –SC Highways to act have been urged to attend and had not responded. It was also noted that gullies are not being cleared often enough
- f) *Broken sign on The Crescent* – reported.
- g) *Helicopter night flights* – increase in flights noted.
- h) *Speeding – Community Speed Watch Scheme* – see item 64/2021 (f)
- i) *Reports of other parish matters* – none.

69/2021 **FINANCIAL MATTERS**

- a) *Grant request from Nesscliffe Village Hall* – it was **RESOLVED** to award a maximum grant of £6,000, on the condition it is not to be paid until floor has finished and signed off as satisfactory.
- b) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

| Ref | Payee | Item | Method | Net | VAT | Gross |
|----------|----------------|---------------|--------|---------|--------|---------|
| P22-2021 | SCPF | Pension July | SO | £158.37 | £0.00 | £158.37 |
| P23-2021 | R Turner | Salary August | SO | £730.26 | £0.00 | £730.26 |
| P24-2021 | R Turner | Expenses Aug | BACS | £71.23 | £2.40 | £73.63 |
| P25-2021 | PKF Littlejohn | Audit | BACS | £300.00 | £60.00 | £360.00 |

| | | | | | | |
|----------|------------|---------------|------|---------|-------|---------|
| P26-2021 | DM Payroll | GDPR contract | BACS | £155.55 | £0.00 | £155.55 |
|----------|------------|---------------|------|---------|-------|---------|

c) *Income received*

| Ref | Payee | Item | Amount |
|---------|------------------|--------------------|------------|
| R5-2021 | Shrewsbury Homes | Community donation | £19,000.00 |

- d) *Further bank account with Cambridge BS* – it was **RESOLVED** to open an account, initially with Cllrs. Brooks, Mullis, Peters and the clerk as signatories (to be reviewed once operational)
- e) *External audit 2019/20 –report and conclusion of audit* – it was **RESOLVED** to note the report and that no issues had been highlighted. The clerk will advertise the conclusion of the audit.

70/2021 **CORRESPONDENCE** – noted as follows:

- a) *SALC/NALC Info Bulletins*
- b) *Road closures:*
- Between Queens Court and Greystone on Little Ness Road - 12/10/2020 - 14/10/2020 with working times of 09:30 to 16:00 – for drainage investigations
 - Wilcott Marsh Closure - 8th to 15th October 2020, Monday - Friday 09:30 - 16:00 - Carriageway Resurfacing
- c) *Training* – clerk to attend communications strategy training and Cllrs. Mullis and Brooks to be invited also
- d) *Bridleway issues Lower Hopton*
- e) *Adcote Mill bridge* – noted that a letter has been received detailing a modified bridge design.

71/2021 **NEXT MEETING**

- a) *29th September 2020, 5pm on Zoom.*
- b) *6th October 2020, 7.30pm on Zoom*
- c) *Items for next meeting agenda- to note requests*

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded during discussion of Items 72/2021 and 73/2021, due to the likely disclosure of confidential information*

72/2021 **CONFIDENTIAL ITEM – LEGAL MATTERS RE TRANSFER OF COMMUNITY LAND & CAR PARK** – it was **RESOLVED** to appoint Wace Morgan and to instruct them to carry out searches etc to ensure due diligence and searches. It was also **RESOLVED** to ensure the contract will mean service connections are provided and that there is a clause in the contract requiring the car park to be tarmacked.

73/2021 **EMPLOYMENT MATTERS**

- (i) *Clerk's appraisal & annual pay review*-it was **RESOLVED** to hold it via Zoom in Oct/Nov & to be done Chair/Vice Chair.
- (ii) *NJC salary scales – to apply revised scale backdated to 1st April 2020* – it was **RESOLVED** to apply the revised scales to the clerk's pay
- (iii) *Work from home allowance* – it was **RESOLVED** to review the allowance and set it at HMRC rate of £6 per week (£26 per month) and backdate this to start of 2020/21 tax year.