



Minutes of Council Meeting of Great Ness and Little Ness Parish Council held at Little Ness Village Hall on Tuesday 11<sup>th</sup> January 2022 at 7.30pm

**Present** Cllr. Mullis (Chairman), Arthur, Brooks, Diggory, Gilbert, Turner

**Absent:** Cllr. Dickinson, Peters

**In attendance:** 2 members of the public

**Clerk** Mrs R. Turner

112/2122 **PRESENT & APOLOGIES FOR ABSENCE**

Apologies received from Cllrs. Dickinson and Peters.

113/2122 **DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS**

Cllr. Turner declared a pecuniary interests in item 116/2122(3).

114/2122 **PUBLIC PARTICIPATION SESSION**

A member of the public spoke to ask if there was a December meeting as the agenda referred to it. It was confirmed that this was an error on the agenda and that the December meeting had been cancelled due to Storm Arwen.

Shropshire Cllr. Potter had sent a written report:

I hope you all had a lovely Christmas Break or managed to make the best of it for those who were working. Here is to a healthy and happy new year and fingers cross we can continue on the path to returning to normality. Following on from my December update I wanted to continue with a few points in the climate change.

***Waste and Recycling***

Along with our partners (Veolia), the council has continued to maintain a high level of recycling. During the period 2020/21 the total waste processed was 172.186 tonnes. The percentage breakdown of that waste was 53.36% recycled/composted, 44.36% used for energy and 2.28% sent to landfill. The Battlefield Energy Recovery Facility (ERF) generates renewable heat and energy from the non-recyclable waste. Energy not used at the plant is then sold to the grid.

***The 3rd Bin***

For mixed recycling has proved to be popular with residents and will hopefully be approved at the full council meeting in January . Once the proposal is passed then a request procedure will be initiated. The roll out will begin in Mar/Apr 22 and is likely to take up to 3 months to complete. It is anticipated that the 3rd bin will result in a greater percentage of recycling. Shropshire is presently in the top 20% of unitary authorities for recycling. The aim is to get up to the top 5%. Recycling has been the main contributor to our carbon reduction during the past year. It is anticipated that the 3rd bin for mixed recycling will further improve that rating.

***Electric Vehicle Chargers***

The installation of 50 x public Electric Vehicle Chargers has started. The aim is to have all 50 installed by the end of spring 2022. The chargers are 7Kw. These can be load balanced down to 3.5Kw. SC will contribute £30K, and the remainder will be paid through grant funding. Phase 1 will see installations at the following locations: Oswestry, Whitchurch, Shrewsbury, Bridgnorth, Ellesmere, Bishops Castle, Ludlow and Market Drayton.

Over the coming months we are due to see some resurfacing of some of the major roads locally which are a poor conditions I will try and update through various social media as and when roads are closed.

As ever if I can be of assistance please do not hesitate to contact me

£10 million extra in Government settlement from Shropshire but Social Services funding is still a major pressure. A balanced budget will be put before council.

Housing Needs survey of the parish is about to start.

115/2122 **MINUTES** – it was agreed to defer approval of the November minutes to February. Noted that there was no meeting held in December.

116/2122 **PLANNING APPLICATIONS – FOR CONSIDERATION**

1) 21/05607/FUL - Land At Broomy Bank, Holyhead Road, Nesscliffe, Shrewsbury, Shropshire, SY4 1AX  
 Proposal: Use of land for siting of four holiday cabins together with associated recreation area and parking area  
**Comments:** It was **RESOLVED** to support as positive economic and well-designed but suggest they have insulation, walking distance of the village.

2) 21/05688/FUL - Badger House, Valeswood Lane, Valeswood, Little Ness, SY4 2LH  
 Proposal: Erection of a detached garage  
**Comments:** It was **RESOLVED** to support in keeping with the property.

*Cllr. Turner and the clerk left the meeting. The chair took notes.*

3) 21/05776/FUL - The Old Police House, Nesscliffe, Shrewsbury, Shropshire, SY4 1DB  
 Proposal: Erection of single storey rear extension and rendering and cladding of existing house, to include external wall insulation and installation of ground mounted solar panel array  
**Comments:** It was **RESOLVED** to support the application as the meeting noted that this was a small extension and the new panels are in line with sustainable development. Supported

*Cllr Turner and the clerk returned to the meeting.*

4) 21/05674/FUL - Oakfield, Great Ness, Shrewsbury, Shropshire, SY4 2LB  
 Proposal: Erection of replacement dwelling following demolition of existing dwelling and alterations to access  
**Comments:** It was **RESOLVED** to confirm the following comment which had been submitted between meetings. The parish council requests that a condition be placed on the application to prevent further extensions. The PC also request that the entrance be made bigger to facilitate a large layby to help traffic movements as it is a narrow area of the road.

117/2122 **SURVEY ON COMMUNITY LAND & PLAY AREA** – agreed that a summary of the survey results will be published on the parish council website.

118/2122 **FINANCIAL MATTERS**

a) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

Ref	Payee	Item	Type	Net	VAT	Gross
P51-2122	SCPF	Pension	SO	£169.30	£0.00	£169.30
P52-2122	R Turner	Salary	SO	£771.99	£0.00	£771.99
P53-2122	Copywrite Print	Surveys	BACS	£124.00	£0.00	£124.00
P54-2122	R Turner	Expenses	BACS	£37.99	£2.40	£40.39
P55-2122	SALC	Training	BACS	£95.00	£0.00	£95.00
P56-2122	SCPF	Pension	SO	£169.30	£0.00	£169.30
P57-2122	Scottish Power	Portcabin elec	DD	£39.62	£1.98	£41.60

P58-2122	R Turner	Salary	SO	£771.99	£0.00	£771.99
P59-2122	SCPF	Pension	SO	£169.30	£0.00	£169.30
P60-2122	G Taylor	Maintenance contract	BACS	£1,658.00	£331.60	£1,989.60
P61-2122	HMRC	PAYE Q3	BACS	£289.02	£0.00	£289.02
P62-2122	Morelock Signs	Defib backplate	BACS	£111.50	£22.30	£133.80
P63-2122	R Turner	Expenses & Samaritans donation	BACS	£137.99	£2.49	£140.39
P64-2122	SALC	Training	BACS	£10.00	£0.00	£10.00

b) *Budget 2022/3 & precept requirement* – it was **RESOLVED** to set the budget as per Appendix 1 and set a precept requirement of £31,453, this being an increase of 2% / £1.19 per annum per Band D household.

119/2122 It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded during discussion of Item 120/2122, due to the likely disclosure of confidential information

120/2122 **TENDERS & QUOTES** – it was **RESOLVED** to agree the documents *for the following, subject to delegating authority to the clerk and CIL working group to do a detailed check of the documents and add more detail around the evaluation criteria.*

a) *Play equipment*- this will be subject to a tender process.

b) *Outdoor fitness equipment* – this will be subject to a quotation process.

## Appendix 1: Budget 2022/3

RECEIPTS	Actual 2020/21	Budget 2021/22	Actual to 31.12.2021	Projected to 31.3.22	Proposed budget 2022-3
Precept	£27,992.00	£29,929	£29,929.00	£29,929.00	£31,453
Neighbourhood Fund CIL (15%)	£45,923.81		£32,884.06	£32,884.06	
Community donation	£19,000.00		£0.00	£0.00	
Youth Grants & donations	£0.00		£500.00	£500.00	£500
Interest	£128.94		£0.00	£50.00	£25
EMG grant	£720.00	£720	£1,375.00	£1,375.00	£750
Safer Roads Fund grant	£18,500.00		£0.00	£0.00	£0
Other	£30.00		£0.00	£0.00	£0
<b>TOTAL RECEIPTS</b>	<b>£112,294.75</b>	<b>£30,649.00</b>	<b>£64,688.06</b>	<b>£64,738.06</b>	<b>£32,728</b>

PAYMENTS	Actual 2020/21	Budget 2021/22	Actual to 31.12.2021	Projected to 31.3.22	Proposed budget 2022-3
<b>Administrative &amp; Establishment Costs:</b>					
Clerk's Salary incl. pension	£11,959.55	£12,500	£9,119.28	£13,269.80	£12,963
Mileage	£0.00	£50	£0.00	£50.00	£50
Office Expenses	£620.98	£450	£328.00	£450.00	£450
Software	£107.91	£150	£0.00	£150.00	£150
Training (Clerk/Councillors)	£210.00	£300	£180.00	£300.00	£300
Meeting Room hire	£0.00	£150	£75.00	£150.00	£150
Audit (Internal & External)	£465.00	£475	£570.00	£570.00	£600
Insurance	£618.86	£750	£638.39	£638.39	£1,000
Subscriptions (SALC & SLCC)	£575.16	£520	£475.53	£520.00	£545
ICO Registration	£35.00	£35	£0.00	£35.00	£35
Election Costs	£0.00	£1,150	£0.00	£0.00	£200
GDPR Compliance	£155.55	£175	£155.55	£155.55	£160
Newsletter	£97.50	£300	£0.00	£150.00	£600
<b>Sub Total Admin &amp; Establishment</b>	<b>£14,845.51</b>	<b>£17,005</b>	<b>£11,541.75</b>	<b>£16,438.74</b>	<b>£17,203</b>
<b>Recreation Grounds</b>					
Grounds maintenance	£1,918.00	£1,500	£0.00	£1,500	£1,500
Mole clearance	£0.00	£1,200	£0.00	£1,200	£1,200
RoSPA	£190.00	£250	£194.00	£194	£200
Interim inspections	£1,300.00	£700	£0.00	£700	£750
Other maintenance	£1,760.57	£2,000	£3,820.00	£4,000	£2,000
<b>Sub Total Recreation Grounds</b>	<b>£5,168.57</b>	<b>£5,650</b>	<b>£4,014.00</b>	<b>£7,594</b>	<b>£5,650</b>
<b>Street lighting</b>					
Maintenance/inspections	£0.00	£100	£0.00	£1,961.34	£100
<b>Sub Total Street Lighting</b>	<b>£0.00</b>	<b>£100</b>	<b>£0.00</b>	<b>£1,961.34</b>	<b>£100</b>
<b>Nesscliffe Youth Club</b>					
Youth worker	£0.00	£3,000	£4,000.00	£4,000.00	£4,000
<b>Sub Total Nesscliffe Youth Club</b>	<b>£0.00</b>	<b>£3,000</b>	<b>£4,000.00</b>	<b>£4,000.00</b>	<b>£4,000</b>
<b>Projects &amp; Grants</b>					
British Legion Poppy Appeal	£40.00	£40	£40.00	£40.00	£40
Portacabin	£131.26	£150	£199.98	£1,250.00	£250
Village Hall Grants	£0.00	£1,000	£0.00	£1,000.00	£1,000
GPC grants	£31.93	£100	£626.27	£626.27	£0
Neighbourhood CIL	£6,000.00		£4,354.65	£4,354.65	
Traffic calming (CIL)			£4,096.18	£4,096.18	
Community land	£250.00		£579.00	£579.00	
Community land grass cutting					£1,000
EMG grant works	£240.00	£1,500	£1,460.00	£1,500.00	£1,500
Website	£0.00	£750	£0.00	£750.00	£200
<b>Sub Total Projects &amp; Grants</b>	<b>£6,693.19</b>	<b>£3,540</b>	<b>£11,356.08</b>	<b>£14,196.10</b>	<b>£3,990</b>
<b>Asset Management</b>					
Bus shelter cleaning	£190.00	£200	£0.00	£200.00	£205
Bus shelter maintenance	£219.00	£219	£245.00	£245.00	£225
Noticeboards	£253.00	£500	£500.00	£500.00	
War memorials	£0.00	£50	£0.00	£50.00	£50
Defibrillators	£223.00	£185	£725.75	£1,500.00	£300
Footpath maintenance	£0.00	£200	£0.00	£200.00	£205
Storage unit rental					£600
<b>Sub Total Asset Management</b>	<b>£885.00</b>	<b>£1,354</b>	<b>£1,470.75</b>	<b>£2,695.00</b>	<b>£1,585</b>
<b>Other</b>					
Contingency	£0.00	£0	£0.00	£0.00	£0
Replace computer equipment					£400
Transfers	£6,129.02		£0.00	£0.00	£0
<b>Sub Total Other</b>	<b>£6,129.02</b>	<b>£0</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£400</b>
<b>GRAND TOTAL PAYMENTS</b>	<b>£33,721.29</b>	<b>£30,649</b>	<b>£32,382.58</b>	<b>£46,885.18</b>	<b>£32,728</b>

RESERVES	Actual balance 31.3.21	Receipts 2021/22	Expenditure 2021/22	Reserves as at 31.12.2021	Projected reserves to 31.3.2022
<b>Ringfenced Reserves</b>					
Local Heritage Grant	£163.73	£0.00	£0.00	£163.73	£163.73
Parish Plan	£521.00	£0.00	£0.00	£521.00	£521.00
Elections	£1,000.00	£1,150.00	£0.00	£2,150.00	£2,150.00
Defibrillators	£177.00	£0.00	£0.00	£177.00	£177.00
CIL (Neighbourhood Fund element)	£88,245.93	£32,884.06	£8,450.83	£112,679.16	£103,679.16
Safer Roads grant	£0.00	£0.00	£0.00	£0.00	£0.00
Community donation	£18,750.00	£0.00	£579.00	£18,171.00	£18,171.00
Transparency Reserve	£400.00	£0.00	£0.00	£400.00	£400.00
Playing Field /Play Equipment	£6,061.14	£0.00	£0.00	£6,061.14	£6,061.14
EMG	£600.00	£1,375.00	£0.00	£1,975.00	£1,975.00
<b>Total Ringfenced Reserves</b>	<b>£115,918.80</b>	<b>£35,409.06</b>	<b>£9,029.83</b>	<b>£142,298.03</b>	<b>£133,298.03</b>
<b>General Reserves (balance b/f less ringfenced reserves)</b>					<b>£25,719.07</b>
<b>Total Reserves</b>	<b>£135,001.20</b>				<b>£163,193.94</b>

\* Estimated reserves are adjusted to include VAT re-claimed and VAT spent to date this year