



Minutes of Council Meeting of Great Ness and Little Ness Parish Council, held at Ness Village Hall on Tuesday 4th April 2023 at 7.30pm

Present Cllr. Mullis (Chairman), Arthur, Brooks, Dickinson, Gilbert, Nunn, Peters
Absent: Cllrs. Diggory and Turner
In attendance: Cllr. Ed Potter
Clerk Mrs R. Turner

130/2223 **PRESENT & APOLOGIES FOR ABSENCE**
Apologies received and accepted from Cllrs. Diggory and Turner (work commitments)

131/2223 **DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS**
a) *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.*
None declared.
b) *Dispensation requests*
None received.
c) *Gifts or hospitality declarations*
None.

132/2223 **PUBLIC PARTICIPATION SESSION**
No public present.

133/2223 **MINUTES** – it was **RESOLVED** to confirm the minutes of the Council Meeting dated 7th March 2023 as being a correct record and to authorise the chairman to sign them.

134/2223 **REPORTS**
a) *Police Report* – none.
b) *Shropshire Council* – Cllr Potter reported as follows:

- *Council Tax breakdown for 2023/4*
 - Slightly less proportionately being spent on Social Care. Council Tax not subsidised from reserves this time as no reserves left. Salary increasing due to pay settlement.
 - *Call centre opening times consultation.* Noted that local councillors still contactable out of hours and have access to emergency numbers.
- *NWRR* – provisionally going to Planning Committee on 6th June.
- *Water quality* – River Severn flooding can result in effluent and sewage in water.
- *Capital Highway Maintenance scheme* - Avenue Cottage To Sabc Boundary At Wolf's Head Caravan Park
- *Voter ID* – Cllr. Potter offered to organise a drop-in session for Voter ID (before a council meeting – date tbc).

c) *Youth Club* – Cllr. Gilbert reported that the club is still getting just under 20 young people attending per session. The club is currently closed for the Easter break.

d) *Great Mess to Little Mess* – Cllrs. Dickinson and Mullis reported that a litter pick is planned for 15th April. A Great Help Out slot is booked for Bank Holiday Monday, the detailed activity plan is not finalised.

e) *CIL Working Group* – the group has not met.

f) *Nesscliffe Country Park Working Group*

- Cllr. Dickinson reported on the working group meeting with Shaun Burkey. Currently, the tree works are delayed as the seasonal slot for felling the trees around the ramparts was missed. SC may start with other compartments instead.

- Cllr. Dickinson reported that the group have started to look at signage on the hill. Cllrs. Diggory, Dickinson and Turner have walked up the hill a few times. The recommendation is to focus is on instilling pride and making the hill look respectable. A list of works is being drawn up and the group will bring it back to the parish council.
 - Two dead trees in the tea tents area have been reported to SC.
Action: Working Group to report back to a future council meeting.
- g) *Clerk's Report* – noted. The clerk also informed the council that the bumpy tarmac at the car park has been repaired in the last 24 hours. Cllr. Brooks reported that he has heard nothing further re Warm Welcome, hence it will be removed from the report. In regard to the crossings, it was agreed to keep them on all year round, 7.45am to 9.30am and 2.45pm to 4.30pm afternoons.
Action: Clerk or assigned councillors to continue to follow up on actions in the report.
- h) *Parish Councillor Reports (of external meetings attended)* – none.

135/2223 **PLANNING NOTIFICATIONS – FOR INFORMATION**

- 1) 17/05151/EIA - Proposed Poultry Units NW Of North Farm, Felton Butler
Proposal: Erection of four poultry rearing buildings, eight feed bins, biomass store and amenity building including landscaping and tree planting.
Pending Consideration
- 2) 22/01262/VRA106 - 5 Darby Close, Nesscliffe, Shrewsbury, Shropshire, SY4 1DN
Proposal: Variation of the Section 106 Legal Obligation pursuant to planning permission 14/03259/OUT
Awaiting Decision
- 3) 22/05153/OUT - Phase 2 Proposed Development Land West Of Nesscliffe Hotel, Nesscliffe
Proposal: Outline application for residential development to include means of access (resubmission of 14/03797/OUT) to be served via extant Phase 1 (12/00821/OUT & 13/02901/REM & 16/00670/REM)
Awaiting Decision
- 4) ***22/05703/FUL - Residential Development Land At Former Water Tower, Wilcot Avenue***
Proposal: Residential development of 4no. semi-detached dwellings with associated parking and access work.
Decision: Grant Permission
- 5) 23/00622/FUL – Crowdy, Great Ness, Shrewsbury, SY4 2LD
Proposal: Installation of render and paint with weathershield off white/gardenia to front elevation
Pending Consideration
- 6) 23/00785/FUL - Nesscliffe Hotel, Holyhead Road, Nesscliffe, Shrewsbury, SY4 1DB
Proposal: Change of use of hotel to a dwelling to include creation of private amenity space (re-submission)
Pending Consideration

136/2223 **PLANNING APPLICATIONS – FOR CONSIDERATION**

- 1) 23/00983/FUL - Robin Hill, Kinton, Shrewsbury, Shropshire, SY4 1AZ
Proposal: Erection of a garage and workshop and all associated works
Comments: It was **RESOLVED** to not comment.
- 2) 23/01128/FUL - The Pound, Hopton, Nesscliffe, Shrewsbury, Shropshire, SY4 1DJ
Proposal: Erection of replacement dwelling and garage following demolition of existing dwelling and garage
Comments: It was **RESOLVED** to support the application as it is an improvement to the current design of the dwelling.

PARISH MATTERS

- a) *Highways maintenance* – see clerk’s report (appended)
- Cllr. Mullis reported potholes in the dip in Wilcott by Janet Warner’s house.
 - Beech hedge at Hopton Lane overgrown.
- Action: Clerk to report potholes and write to owners re beech hedge.
- b) *Drainage* – written report from Cllr. Diggory to follow.
Action: Cllr. Diggory.
- c) *Play area routine inspection reports and moles* – a minor fence repair at Wilcott had been identified on the inspection reports. The contractor had asked if the parish council wanted to treat the moles or pay for new mower blades.
Actions:
- Instruct G Taylor to fix the fence.
 - Ask that G Taylor buys new blades and leave moles untreated, due to cost.
- d) *EMG works* – Cllr. Diggory had circulated a very comprehensive survey of pavements. The clerk advised that work invoiced in early April would use up the 2023/4 grant, hence any further works would be 100% funded from the council’s budget, with no EMG match funding.
Action: Clerk to draw up a specification of works, using Cllr. Diggory’s list and annual recurring items. Quote to be sought from G Taylor.
- e) *King’s Coronation* – an update was given on activities already agreed. It was further **RESOLVED** to offer grants for street parties of up to £50 per event, max £500 budget. Up to £100 will be available for events at the Village Halls.
Actions:
- 50 pence pieces - clerk to collect £100 of 50 pence pieces from the Post Office when it re-opens. These will be given to St Andrew’s CE Primary School children, then any spare for children 16 and under in the parish will be available at The Big Help Out, and at the photograph at The Three Pigeons, or people can apply to the PC (coins will not be delivered). Clerk to also buy 50p cases.
 - Time capsule – size of capsule to be agreed with the school and date for burying it. Clerk to liaise with the school and purchase capsule.
 - Parish photo - 8th May, time tbc. Rob Evans to take the photo, Cllrs. Dickinson and Mullis to co-ordinate arrangements with The Three Pigeons. The photo will be on public display and copies sold. It will be made clear in the newsletter and on social media that by attending the photo event, permission is given to publish the photo.
 - Grants – opportunity to be advertised on social media and clerk to contact village halls directly.
- f) *Noticeboard for Hopton Park bus shelter* – it was **RESOLVED** to order a 4 x A4 wall mounted man-made timber noticeboard with lockable doors, engraving etc to match the current boards. Estimated cost circa £860.
- g) *Reports of other parish matters*
- Cllr. Arthur had been approached by a person from Ruyton XI Towns, asking for support in seeking double White Lines from Felton Butler to Ensdon, after a bad crash. It was **RESOLVED** to make a request to Highways England and copy in the MP.
Actions: Clerk to action and Cllr. Potter to provide email of Richard Shepherd at Highways England.
 - *Sign at the bottom of Stonehouse Close pointing to the car park* – resident request. It was **RESOLVED** not to do this as the car park is specifically for the school, not a general car park. School users know where it is, and a sign may encourage use for unintended purposes.
 - *Rev. Burns is running a Benefice Tea* in Nesscliffe Village Hall for the Coronation, including children’s activities. It was **RESOLVED** to offer up to £100 for the event.
Action: Clerk to write to her.
 - *Newsletter* – to be 2 pages long and focused on key dates. Cllrs. Dickinson, Mullis and Peters to assist clerk with editing.
Action: Clerk to prepare a draft for late April.

CORRESPONDENCE

- 1) *Stonehouse Close* – a complaint has been received re rubbish/vermin on land between the rear of fences on Stonehouse Close and The Crescent. The ownership is unclear.

- Action: Clerk to research ownership with Land Registry and follow up accordingly.
- 2) 22/05153/OUT - Phase 2 Proposed Development Land West Of Nesscliffe Hotel, Nesscliffe – it was noted that the application will either to go to SC Planning Committee or may be withdrawn and re-submitted. The clerk read out an email from the planning officer - her stance on the application was unclear. It was noted that the clerk had informed the case officer and agent that the community benefits would not overcome the parish council’s concerns over issues such as access and drainage. In particular, if there is no access over the car park, how will the site be accessed? It was **RESOLVED** to find out who owns the car park and grass verge on the edge, either via Land Registry or by asking the owners or agents for the recent sale.
Action: Clerk to establish ownership.
- 3) *Capital Highway maintenance scheme- Avenue Cottage To Sabc Boundary At Wolf's Head Caravan Park* - noted
- 4) *Smartwater scheme* – it was agreed to seek more information, including a price.
Action: Clerk to contact scheme co-ordinator.
- 5) *Coronation Champions awards* – it was **RESOLVED** to nominate Cllr. Mullis, due to her many contributions to the community, both parish council and beyond.
Action: Cllr. Peters to draft statement of nomination and clerk to submit, if applications still open.
- 6) *Invite to army engagement event* – clerk to circulate.
Action: Clerk to circulate councillors to inform clerk if they wish to attend.
- 7) *CIL NF allocation 2023/4* – it was noted that the parish council will receive £6,106.61.
- 8) *Place Plan return form* – it was **RESOLVED** to delegate to the clerk to complete the form and return it to the next meeting for approval and for chair to sign.
Action: Clerk.

139/2223 **FINANCIAL MATTERS**

- a) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

Ref	Payee	Item	Type	Net	VAT	Gross
P87-2223	Scottish Power	Electricity	DD	£112.29	£5.61	£117.90
P88-2223	SCPF	Pension	SO	£198.54	£0.00	£198.54
P89-2223	R Turner	Salary	SO	£898.33	£0.00	£898.33
P90-2223	Lowther	Community land	BACS	£9,139.20	£1,831.84	£10,991.04

- b) *Income received* – noted as follows:

Ref	Payee	Item	Amount
R7-2223	Nesscliffe YC	Donation to fees	£500.00
R8-2223	M Morris	Noticeboard donation	£451.86
R9-2223	Nationwide BS	Interest	£1,244.27

140/2223 **NEXT MEETING**

- a) *Annual Council Meeting – 2nd May 2023, 7.30pm, Nesscliffe Village Hall.*
- b) *Items for agenda*
- Cllrs. Arthur and Brooks gave apologies.

141/2223 *It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 142/2223 to 145/2223 due to the likely disclosure of confidential information*

142/2223 **PATH AT NESSCLIFFE PLAYING FIELD ACCESS TRACK**– it was **RESOLVED** to agree the specification as circulated.
Action: Clerk to write up specification on to headed paper and send to potential suppliers for quotes.

143/2223 **DATA PROTECTION SUPPLIERS** – the clerk reported that she is in the process of getting quotes from suppliers recommended by SALC.
Action: Clerk to bring quotes to a meeting, when available.

144/2223 **CLERK'S APPRAISAL** – it was **RESOLVED** to accept the recommendation from the appraisal and to award the clerk a pay increment to SCP 25 with effect from 1st April 2023. It was further agreed that the form needs refinement for future appraisals, and that the objectives need to be more specific.

Actions:

- Cllrs. Brooks, Mullis and Peters to meet to refine the appraisal form and action plan/objectives – focus on SMART targets.
- An interim mid-year appraisal to be done in 6 months.

145/2223 **PENSION** –*end of year reconciliation* – deferred to next meeting.