

GREAT NESS AND LITTLE NESS PARISH COUNCIL

Minutes of Annual Council Meeting of Great Ness and Little Ness Parish Council held in Nesscliffe Village Hall on Tuesday 1st May 2018 at 8.35pm.

Present Cllrs. Brooks (Chairman), Gilbert, Mullis, Peters, Pearce, Turner, White

In attendance Shropshire Councillor Ed Potter, 5 public

Clerk Mrs R. Turner

01/1819 **ELECTION OF CHAIRMAN OF THE COUNCIL**

a) *Members to elect a Chairman of the Council*

It was **RESOLVED** to elect Cllr. Arthur.

b) *Chairman to sign Declaration of Acceptance of Office*

As the chairman was not present at the meeting, it was **RESOLVED** to give him until the June 2018 meeting sign is decoration receptors off his

02/1819 **ELECTION OF VICE CHAIRMAN OF THE COUNCIL**

It was **RESOLVED** to elect Cllr. Brooks.

03/1819 **APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors Arthur and Nunn.

04/1819 **DISCLOSURE OF PECUNIARY INTERESTS**

None declared.

05/1819 **DISPENSATION**

No dispensations being sought.

06/1819 **PUBLIC PARTICIPATION SESSION**

Glass has been found buried on The Cliffe and is being investigated by the police. A working group for the country park is being set up.

A member of the public reported uncovered chicken manure at the beet pad in Wilcott. He has contacted EA but no issue in their permanent storage of chicken manure on the beet pad in Wilcott. The issues are twofold:

- 1) The stored chicken manure is not covered and it is very much open to the elements. During periods of rain there is a significant 'run-off' from the beet pad. That 'run-off' quickly finds its way onto the adjacent road and the nearest drain, presumably polluting the water course with concentrated chicken manure.
- 2) Road users (walkers, cyclists and motorists) are forced to walk through this liquid chicken manure to go about their business. One possible solution to these concerns is to stop using a hardstanding to store chicken manure. Stored on the land does ensure that any 'run-off' is soaked up before it reaches the roads and the attended drains eyes.

Concern was expressed about the volume of tractors and trailers in the parish.

07/1819 **CO-OPTION OF COUNCILLORS TO GREAT NESS PARISH**

An application had been received from Richard Turner. Ian White also put himself forward, as did Alison Mullis. It was **RESOLVED** to co-opt all candidates to the vacant seats on Great Ness Ward. Cllrs. Turner and White duly signed their declarations of acceptance of office, witnessed by the clerk and joined the meeting. The clerk did not have a spare declaration of acceptance of office for Cllr. Mullis so it was **RESOLVED** to give her until the next meeting to sign it. She also joined the meeting. Cllr. Turner declared a pecuniary interest in items relating to the clerk's employment as he is her husband. Cllrs. Mullis and White had no interests to declare.

- 08/1819 **MINUTES**
a) *Minutes of Council meeting 3RD April 2018*
It was **RESOLVED** to approve the minutes as being a correct record and they were duly signed by the chairman.
- 09/1819 **REPORTS:**
a) *Police Report*
b) *Shropshire Council* – see Annual Parish Meeting minutes
c) *Youth Club* – a trip to West Midlands Safari Park had been organised.
d) *Parish Councillor Reports* – none.
e) *Clerk's Report* – noted.
- 10/1819 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES & COMMITTEES**
It was **RESOLVED** to make the following appointments:
a) *Local Joint Committee* – Cllr. Brooks
b) *Nesscliffe Country Park group* – Cllr. Pearce and Cllr. White.
c) *SALC Area Committee* – open to whoever is able to attend.
d) *Any other outside body* – none.
e) *Committees, TOR & membership* — it was **RESOLVED** to approve the TOR for a Personnel Committee and to appoint Cllrs. Arthur, Brooks, Nunn, Peters and Mullis.
- 11/1819 **POLICY REVIEW**
It was **RESOLVED** to adopt items a to f below:
a) *Code of Conduct*
b) *Standing Orders*
c) *Financial Regulations*
d) *Reserves Policy*
e) *Assets Register*
f) *Risk Assessment*
g) *Data Protection Impact Assessment* - a draft of this document had been prepared but an amendment was needed to take account of the youth club. It was therefore agreed to defer adoption of this document until the next meeting.
- 12/1819 **END OF YEAR ACCOUNTS**
a) *Bank Reconciliations and Budget Report* - it was **RESOLVED** to approve the bank reconciliation and budget report as below:
b) *Internal Audit Report* - the report was noted and no actions were required.
c) *Annual Governance Statement 2017/18* - it was **RESOLVED** to approve the annual governance statement and answer “Yes” to statements 1 to 8 with statement 9 being “N/A”. The annual governance statement was signed by the chairman.
d) *Accounting Statements 2017/18* - it was **RESOLVED** to approve the accounting statements and they were duly signed by the chairman.
- 13/1819 **INSURANCE**
It was **RESOLVED** to confirm that the policy is adequate and to renew insurance with Zurich.
- 14/1819 **PLANNING NOTIFICATIONS**– *For information only*
- 1) 14/03797/OUT - Development Land West Of Oakfield, Nesscliffe, Shrewsbury, Shropshire
Proposal: Outline application for the erection of 8No dwellings (to include access).
Awaiting decision
 - 2) 14/05257/FUL - Proposed Dwelling Adj Hopton Farm, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of a Single Plot Exception (SPE) affordable dwelling and formation of access
Awaiting decision
 - 3) 17/02539/LBC - Ness Strange, Great Ness, Shropshire, SY4 2LE
Proposal: Conversion of traditional buildings into 6 residential dwellings and siting of a mini sewage treatment plant.
Awaiting decision

- 4) 17/02538/FUL - Ness Strange, Great Ness, Shropshire, SY4 2LE
Proposal: Conversion of tradition building into 6 residential dwellings and siting of a mini sewage treatment plant.
Awaiting decision
- 5) 17/03414/VAR106 - Land Adj. Little Ness Village Hall, Little Ness, Shrewsbury, Shropshire, SY4 2LG
Proposal: Variation of Section 106 for planning application number 13/03505/FUL to remove the requirement to contribute towards affordable housing.
Refuse
- 6) 17/02960/FUL - Great Ness Dryers Caravan Storage, Warehouse And Office, Rodefern Lane, Great Ness, Montford Bridge, Shrewsbury, Shropshire, SY4 1AT
Proposal: Erection of detached dwelling with detached garage following demolition of agricultural/industrial buildings former grain store.
Awaiting decision
- 7) 17/04621/REM - Proposed Residential Development East Of Wilcot Lane, Nesscliffe, Shrewsbury, Shropshire
Proposal: Reserved matters pursuant to Outline permission 14/03259/OUT.
Awaiting Decision
- 8) 17/04540/FUL - Little Ness Manor, Little Ness, Shrewsbury, Shropshire, SY4 2LG
Proposal: Application under Section 73A of the Town & Country Planning Act for the erection of one dwelling and 3-bay detached garage with external staircase for first floor domestic use; formation of vehicular access (modification to previously approved).
Awaiting Decision
- 9) 17/05070/FUL - Agricultural Building North Of Red House Farm, Little Ness, Shrewsbury - Conversion of and extension to agricultural building to form single dwelling.
Awaiting Decision
- 10) 17/05151/EIA - Proposed Poultry Units NW Of North Farm, Felton Butler
Proposal: Erection of four poultry rearing buildings, eight feed bins, biomass store and amenity building including landscaping and tree planting.
Awaiting Decision
- 11) 17/01576/REM – Phase 2 Proposed Residential Development Opposite The Crescent Nesscliffe
Proposal – Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to permission 14/03357/OUT for the erection of 48 no. dwellings and associated garaging
Grant Permission
- 12) 18/00362/REM - Proposed Dwelling Plot 2 South Of Quarry House Hopton Nesscliffe Shrewsbury Shropshire
Proposal: Reserved matters (Plot 2 Only) pursuant to outline planning application 15/01930/OUT for details of access, appearance, landscaping, layout and scale
Grant Permission
- 13) 18/00606/VAR - St Chads Farm, Hopton, Nesscliffe, Shrewsbury, Shropshire, SY4 1DG
Proposal: Variation of Condition No.2 (approved plans) attached to permission 13/04318/FUL dated 10/06/2016
Withdrawn
- 14) 18/00060/FUL - Proposed Residential Development, East Of Wilcot Lane, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of a single dwelling with associated parking
Grant Permission
- 15) 18/00658/FUL - Proposed Dwelling Plot 2 South Of Quarry House, Hopton, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of 1no dwelling with detached garage; creation of access/private driveway

- Grant Permission**
- 16) 18/00769/FUL - The Old Police House, Nesscliffe, Shrewsbury, Shropshire, SY4 1DB
 Proposal: Alterations to existing conservatory and erection of single storey rear extension
Grant Permission
- 17) 18/00756/FUL - 26 Nibs Heath, Montford Bridge, Shrewsbury, Shropshire, SY4 1HL
 Proposal: Erection of a detached garage
Awaiting Decision
- 18) 18/00122/FUL - Wood Farm, Little Ness, Shrewsbury, Shropshire, SY4 2JP
 Proposal: Erection of a general purpose agricultural storage building and all associated works
Grant Permission
- 19) 18/00130/FUL Land North East Of Kinton, Shrewsbury, Shropshire
 Proposal: Erection of four poultry rearing buildings, nine feed bins, an agricultural worker dwelling, landscaping scheme and all associated works
Grant Permission
- 20) 18/00911/FUL - The Patches, Valeswood, Little Ness, Shrewsbury SY4 2LH
 Proposal: Siting of additional twin unit lodge for park warden/maintenance person
Awaiting Decision
- 21) 18/01004/FUL St Chads Farm, Hopton, Nesscliffe, Shrewsbury, SY4 1DG
 Proposal: Relocation of access to an existing residential dwelling
Awaiting Decision
- 22) 18/01122/REM - Proposed Dwelling South Of The Old Police House, Nesscliffe
 Proposal: Approval of reserved matters (appearance, layout, scale and landscaping) pursuant to outline application 17/02657/OUT for the erection of one detached dwelling to include means of access
Awaiting Decision
- 23) 18/01250/ADV - Proposed Dwelling And Beauty Salon, Nesscliffe, Shrewsbury, Shropshire
 Proposal: Erect and display 1No. non-illuminated hanging sign fixed to steel leg
Awaiting Decision

15/1819 **PLANNING APPLICATIONS**

- 1) 18/01187/FUL - Red House Farm, Little Ness, Shrewsbury, Shropshire, SY4 2LG
 Proposal: Installation of ground mounted 50kW solar photovoltaic (pv) system
 Comments: It was **RESOLVED** to object and ask them to re-locate the panels to a more appropriate position where less intrusive and more in keeping with existing farm buildings, safety as on helicopter training route.
- 2) 18/01588/VAR - Proposed Dwelling East Of Little Ness Village Hall, Little Ness,
 Proposal: Variation of Condition Number 2 (approved plans and drawings) of planning permission 16/04146/FUL (Erection of a dwelling and detached garage; formation of a vehicular access). To enable amendments to the house type and house location within the site
 Comments: It was **RESOLVED** to object to increase in number of bedrooms as not housing need.
- 3) 18/01779/FUL - Agricultural Building North Of Red House Farm, Little Ness
 Proposal: Conversion of agricultural building to form single dwelling
 Comments: It was **RESOLVED** to not comment.

16/1819 **PARISH MATTERS**

- a) *Highway maintenance*
 It was noted that there are ongoing issues with a backlog of repairs from Shropshire Council. Milford Bridge is also an issue – clerk to ask if Baschurch PC if they have already raised it.

Cllr. Pearce noted that there are a number of bad pot holes, mostly HGV related to chicken farms.

- b) *Manure complaint*
See public session. Ammonia going into watercourses is a key concern. It was **RESOLVED** to contact SC Environmental Health.
- c) *Reports of other parish matters*
(i) *Glass on The Cliffe* – see public session.
(ii) *Water tower at Wilcott* – the landowner had asked the parish council to field concerns and he has been informed this is not appropriate. Cllr. Peters had agreed to instead put the landowner’s agent contact details on Wilcott Watch.

17/1819 **FINANCIAL MATTERS (ROUTINE)**

Cllr. Turner left the room.

- a) It was **RESOLVED** to approve the following payments:

Ref	Payee	Item	Chq	Net	VAT	Gross
P5-1819	R Turner	Salary April	SO	£435.54	£0.00	£435.54
P6-1819	D M Payroll	Data Protection	10564	£280.00	£0.00	£280.00
P7-1819	SDH Accounting	Audit	10565	£130.00	£0.00	£130.00
P8-1819	Canopy Tree Care	Tree works	10566	£1,920.00	£0.00	£1,920.00
P9-1819	Came & Co	Insurance	10567	£604.27	£0.00	£604.27
P10-1819	R Turner	Expenses April	10568	£17.33	£0.00	£17.33
P11-1819	SCPF	Pension April	10569	£104.11	£0.00	£104.11

- b) *Income received was noted as follows:*
- Precept £20,504.00
 - CIL Neighbourhood Fund £3,412.44
- c) *NALC revised pay scales*
It was **RESOLVED** to adopt the revised pay scales and to apply the pay award to the clerk’s salary backdated to 1st April 2018.
- d) *To amend standing order for clerk’s salary*
It was **RESOLVED** to amend the standing order for the clerk’s salary to take account of the revised pay scales, tax code and pension payments.

Cllr. Turner returned to the room.

- e) *Appointment of internal auditor for 2018/19*
It was **RESOLVED** to appoint SDH Accounting.

18/1819 **CORRESPONDENCE** – noted as follows

- a) *Future Fit Update*
b) *ICO update on GDPR*
c) *Environmental Maintenance Grant consultation*
d) *Rural Youth Activity fund* – noted and **RESOLVED** to apply for £1,000 extra funding towards the youth worker and for the club itself.
e) *West Mercia PCC Survey*

19/1819 **ANY URGENT BUSINESS NOT COVERED BY THE AGENDA** – *for information only*
Concerns re builders’ vehicles and cement mixers being parked inappropriately in the vicinity of The Crescent. Cllr. Potter offered to contact the developer again.

20/1819 **NEXT MEETINGS**

- a) *Dates for 2018/19* – first Tuesdays except for August and January – full list to be published once venues confirmed.
- b) *Items for next agenda*
- Centenary trees (Cllr. White)
 - Street lights
 - Milford Bridge
 - Local Plan Review working group – nomination of members

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