

**Q1 Budget report and bank reconciliation 2019/20**

RECEIPTS	Actual 2018/19	Budget 2019/20	Actual Q1 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% variance assuming 1/4 of budget spent to date)
Precept	£20,504.00	£20,889	£20,889.00	£0.00	100%	Paid annually
Parish Portion - 15% CIL monies	£3,412.44		£57,635.12			Not budgeted as amount not known in advance
LJC Youth Grant & donations	£750.00	£1,150	£150.00	£-1,000.00	13%	Donations made after Q1
VAT refund	£0.00		£0.00	£0.00		
Other	£18.00		£0.00	£0.00		
<b>TOTAL RECEIPTS</b>	<b>£24,684.44</b>	<b>£22,039</b>	<b>£78,674.12</b>	<b>£-1,000.00</b>		

PAYMENTS	Actual 2018/19	Budget 2019/20	Actual Q1 2019/20	Variance £	% budget to date	Variance explanation
<b>Administrative &amp; Establishment Costs:</b>						
Clerk's Salary	£6,805.23	£6,703	£1,522.52	£5,180.28	23%	
Pension	£0.00	£724	£266.97	£456.93	37%	
Mileage	£227.96	£50	£11.70	£38.30	23%	
Office Expenses	£0.00	£408	£51.99	£356.01	13%	
Software	£159.00	£250	£0.00	£250.00	0%	Paid later in year
Training (Clerk/Councillors)	£125.00	£200	£27.00	£173.00	14%	
Audit (Internal & External)	£330.00	£330	£150.00	£180.00	45%	Internal audit paid annually
Insurance	£604.27	£650	£611.46	£38.54	94%	Paid annually
Subscriptions (SALC)	£395.58	£425	£401.11	£23.89	94%	Paid annually
ICO Registration	£35.00	£35	£0.00	£35.00	0%	Paid annually
Election Costs	£200.00	£0	£0.00	£0.00		
GDPR Compliance	£280.00	£280	£155.55	£124.45	56%	Paid annually
<b>Sub Total Admin &amp; Establishment</b>	<b>£9,162.04</b>	<b>£10,055</b>	<b>£3,198.30</b>	<b>£6,856.40</b>	<b>32%</b>	
<b>Recreation Grounds</b>						
Grounds maintenance	£1,143.00	£1,435	£0.00	£1,435	0%	Paid annually
RoSPA	£240.00	£240	£0.00	£240	0%	Paid annually
Interim inspections	£0.00	£700	£0.00	£700	0%	Bill being queried - response awaited from SC
Other maintenance	£3,388.60	£2,000	£0.00	£2,000	0%	
<b>Sub Total Recreation Grounds</b>	<b>£4,771.60</b>	<b>£4,375</b>	<b>£0.00</b>	<b>£4,375</b>	<b>0%</b>	
<b>Street lighting</b>						
Maintenance/inspections	£0.00	£100	£0.00	£100.00	0%	Paid annually
<b>Sub Total Street Lighting</b>	<b>£0.00</b>	<b>£100</b>	<b>£0.00</b>	<b>£100.00</b>	<b>0%</b>	
<b>Nesscliffe Youth Club</b>						
Youth worker	£3,500.00	£4,000	£4,000.00	£0.00	100%	Paid annually
<b>Sub Total Nesscliffe Youth Club</b>	<b>£3,500.00</b>	<b>£4,000</b>	<b>£4,000.00</b>	<b>£0.00</b>	<b>100%</b>	
<b>Projects &amp; Grants</b>						
British Legion Poppy Appeal	£284.00	£34	£0.00	£34.00	0%	Paid annually
Portacabin	£157.45	£200	£32.64	£167.36	16%	
Village Hall Donations	£2,000.00	£1,000	£0.00	£1,000.00	0%	Paid annually
GPC grants	£0.00	£100	£0.00	£100.00	0%	Grant application not made yet
Neighbourhood CIL	£3,184.33		£0.00	£0.00		Depends on projects pursued
Grant to Knockin & Kinnerley Cricket Club	£0.00	£1,500		£1,500.00		Grant application not made yet
<b>Sub Total Projects &amp; Grants</b>	<b>£5,625.78</b>	<b>£2,834</b>	<b>£32.64</b>	<b>£2,801.36</b>	<b>1%</b>	
<b>Asset Management</b>						
Bus shelter cleaning	£185.00	£200	£0.00	£200.00	0%	Paid in 2 instalments
Bus shelter maintenance	£0.00	£200	£70.00	£130.00	35%	As and when required
Noticeboards	£60.00	£50	£0.00	£50.00	0%	As and when required
War memorials	£678.00	£50	£0.00	£50.00	0%	As and when required
Footpath maintenance	£165.00	£175	£0.00	£175.00	0%	Paid annually
<b>Sub Total Asset Management</b>	<b>£1,088.00</b>	<b>£675</b>	<b>£70.00</b>	<b>£605.00</b>	<b>10%</b>	
<b>Other</b>						
Contingency	£0.00	£0	£0.00	£0.00		As and when required
VAT	£1,424.96		£815.63	£-815.63		Not in budget as reclaimed
<b>Sub Total Other</b>	<b>£1,424.96</b>	<b>£0</b>	<b>£815.63</b>	<b>£-815.63</b>		
<b>GRAND TOTAL PAYMENTS</b>	<b>£25,572.38</b>	<b>£25,572</b>	<b>£8,116.57</b>	<b>£17,455.81</b>	<b>32%</b>	

**BANK RECONCILIATION AS AT Q1 30.6.19**
**CURRENT ACCOUNT**

Balance b/fwd from 31st March 2019		£28,402.27
less payments		£8,116.57
add receipts		£78,674.12
<b>BALANCE AS PER CASHBOOK</b>		<b>£98,959.82</b>
Represented by bank balances	Current a/c	£98,959.82
Less unrepresented cheques & SO		£0.00
Add uncredited receipts		£0.00
<b>RECONCILED BALANCE CURRENT ACCOUNT Q1 30.6.19</b>		<b>£98,959.82</b>

**BANK RECONCILIATION AS AT Q1 30.6.19**
**YOUTH & PLAYING FIELDS A/C**

Balance b/fwd from 31st March 2019		£12,489.95
less payments		£482.27
add receipts		£0.00
<b>BALANCE AS PER CASHBOOK</b>		<b>£12,007.68</b>
Represented by bank balances	Youth/playing field a/c	£12,007.68

Less unrepresented cheques & SO	£0.00
Add uncredited receipts	£0.00
<b>RECONCILED BALANCE YOUTH &amp; PLAYING FIELDS A/C Q1 30.6.19</b>	<b>£12,007.68</b>
<b>TOTAL RECONCILED BALANCES ALL ACCOUNTS</b>	<b>£110,967.50</b>

<u>RESERVES</u>	Actual balance 31.3.19	Receipts 2019/20	Expenditure 2019/20	Reserves as at Q1 30.6.19
<b>Ringfenced Reserves</b>				
Local Heritage Grant	£163.73	£0.00	£0.00	£163.73
Parish Plan	£521.00	£0.00	£0.00	£521.00
Elections	£1,000.00	£0.00	£0.00	£1,000.00
Defibrillators	£400.00	£0.00	£0.00	£400.00
CIL (Neighbourhood Fund)	£8,586.47	£57,635.12	£0.00	£66,221.59
Transparency Reserve	£400.00	£0.00	£0.00	£400.00
Youth Club (held in YC/Playing Field account)	£6,428.81		£482.27	£5,946.54
Playing Field (held in YC/Playing Field account)	£6,061.14	£0.00	£0.00	£6,061.14
<b>Total Ringfenced Reserves</b>	<b>£23,561.15</b>	<b>£57,635.12</b>	<b>£482.27</b>	<b>£80,714.00</b>
<b>General Reserves (balance b/f less ringfenced reserves)</b>	<b>£17,331.07</b>			<b>£30,253.50</b>
<b>Total Reserves</b>	<b>£40,892.22</b>			<b>£110,967.50</b>

NB Youth club funds need to be transferred out once the club has a bank account