

GREAT NESS and LITTLE NESS PARISH COUNCIL

Minutes of Council Meeting of Great Ness and Little Ness Parish Council held in Little Ness Village Hall on Tuesday 4th February 2020 at 7.30pm.

Present Cllrs. Arthur (Chairman), Brooks, Diggory, Gilbert, Mullis, Nunn, Peters, Turner

Absent: Cllr. Bates

In attendance Shropshire Councillor Ed Potter, 6 public

Clerk Mrs R. Turner

100/1920 **PRESENT & APOLOGIES FOR ABSENCE**

Apologies received from Cllr. Bates.

101/1920 **DISCLOSURE OF PECUNIARY INTERESTS**

- Cllr. Turner declared a pecuniary interest in the salary element of the budget and the pension actuary valuation.

102/1920 **DISPENSATION REQUESTS**

- None

103/1920 **PUBLIC PARTICIPATION SESSION**

- Agent re 19/04772/FUL, Fernleigh, Alderton. Previously no comment but asking for comments to see if can get committee determination. Cllr. Potter didn't see it as controversial so didn't ask for call-in to committee. Cllr Potter didn't do within 30 days so was too late hence come back to parish council for comment. Extension slightly larger than normal but trying to future proof dwelling for long-term residents. Bigger circ. spaces and doorways for wheelchair and space for retrofit of lift. 27% footprint increase to ground floor.
- Highways – poor condition of roads. Lives in Wilcott – kerbs filled with weeds, drains blocked. Grass verges in poor condition and cars parking on them. Ditches not dug out. Dog poo in grass verges. Infrastructure not there to support development.
- Pothole at Adcote where bollards are
- Pothole repairs failing at Valeswood Lane
- Hopton Park application – show trees being removed. Small open spaces should be planted with wildlife friendly shrubs.
- Path by hedge at entrance to Hopton Court very narrow
- Building behind The Crescent houses – 12 metre distance vs width across The Crescent 30 metres – suggests min width 30 metres to stop overlooking
- Post and rail fence between development and houses offers no screening.
- Habitable windows – houses will overlook back of houses as aligned north to south. Can houses be turned 90 degrees to stop overlooking
- Working hours – Hopton Court starts 7am which disturbs some residents.
- Was a clear finger post marking footpath/bridleway behind back of the houses but not taken account of on the plans.
- The Queen's Canopy gave saplings which are now ready to be planted
- Pace of development concerns. Hopton Court development change asking for clarification re this. Concern re increase in traffic on the roads.

104/1920 **RESIGNATION OF COUNCILLOR PEARCE AND CO-OPTION TO VACANT SEAT FOR GREAT NESS**

It was noted that Cllr. Pearce has resigned, the vacancy has been advertised and SC Elections have confirmed the council can now co-opt to the vacant seat. Two applications were received and it was **RESOLVED** to co-opt Susan (Sue) Peters (on basis of experience) and she duly signed her declaration of acceptance of office, witnessed by the clerk, and joined the meeting.

105/1920 **MINUTES**

It was **RESOLVED** to approve the minutes of the meeting held on 3rd December 2019 as being a correct record and the chairman was instructed to sign them.

106/1920 **REPORTS**

a) *Police Report – November and December 2019*

Assault: 2	Criminal Damage: 1	Burglary Dwelling: 0
Vehicle Crime 1	Road Traffic Incident: 12	ASB Nuisance: 2
ASB Personal: 3	ASB Environmental: 3	Concern For Safety: 4
Theft: 2	Burglary Other: 0	Suspicious Circumstance: 6

A community meeting had been held re reports of a person exposing themselves on the hill. The police did not have grounds to prosecute and people at the meeting reported that there haven't been incidents in the last couple of months. The police will continue to monitor if any further reports are received. Concern was also raised at the meeting about a car which frequently parks in the layby by Wolfshead for long periods of time. The police have spoken to the person and have no concerns.

It was also noted that a dog had eaten poisoned meat in the vicinity of the camp although this was not reported to the police. There have been reports of dogs been ill on Nesscliffe Hill but no reports to the police. It is possible these incidents were due to a dog virus which has been circulating rather than poisoning.

b) *Shropshire Council*

- **Highways** – management systems at SC poorly equipped to deal with this issue. Contractual issues with Kier. Consultant evaluating highways at SC at fee of £130,000. 60% of Council tax spent on social care, growing by £15 million a year vs highways budget of £10 million. Last year re-surfaced 43 roads. Highways issues in this area re not as acute as in some other areas.
- **Dog fouling** – two area dog wardens, need to gather evidence of who is doing it and ask dog warden to come out. More signs needed to discourage dog fouling.
- **Litter from binmen** – Cllr. Potter to speak to Paul Beard.
- **Planning application ref The Crescent** – to an extent application agreed in principle before e.g. re alignment of housing in previous applications. Supportive of smaller houses to meet need and boost the school numbers.
- **Highways and development** – Nesscliffe is in a difficult situation as has bypass and is therefore significantly under what it was pre-bypass so hard to argue against development on these grounds. Council raised concern re lack of speed enforcement. Traffic calming schemes – 805 applications for £5million CIL funding – still being assessed. Agreement to look at putting 20mph speed limit outside every school.
- **Crematorium** – Planning Inspectorate now holding a hearing on March.

c) *Youth Club* – still getting good numbers attending. Donations from Melverley and Montford PCs received. Knockin PC unable to commit at present.

d) *Parish Councillor Reports* – none.

e) *Baschurch Doctors Surgery* – none.

f) *Clerk's Report*

Issue	Date	Update
Highway maintenance issues	Oct /Nov 2019	<p>SC Highways response in italics</p> <ul style="list-style-type: none"> • Drainage issues at The Prill reported following recent flooding – no feedback yet • Parking on grass by school entrance reported to SC
Defibrillator at Wilcott army camp	Ongoing	The defib needs to be added to the new WMAS register.
Play areas	Summer 2019	SC bill calculated wrong as based on fortnightly checks and the PC ordered monthly– response awaited

Parking by school	Ongoing	Liaising with Berrys who in turn are speaking to Severnside re access but getting limited response. Forward to Ed Potter to chase.
Bank account options	Dec 2019	Options for splitting funds between multiple accounts – the objective is to ensure all funds covered by FSCS, the limit for which is £85,000 per bank. I would suggest a saver account with one bank and a second current account with another bank (e.g. Lloyds) Various saver options such as <ul style="list-style-type: none"> • Nationwide – instant saver 0.65%, 45 day notice = 0.85% , 95 day 1.10% • Cambridge BS 0.25% • Hampshire Trust Bank offer a 1 year fixed bond at 1.61%. Good interest rate but inflexible re access to funds

107/1920 **PLANNING NOTIFICATIONS – FOR INFORMATION**

- 1) 14/03797/OUT - Development Land West Of Oakfield, Nesscliffe, Shrewsbury, Shropshire
Proposal: Outline application for the erection of 6 No dwellings (to include access)
Awaiting Decision
- 2) 14/05257/FUL - Proposed Dwelling Adj. Hopton Farm, Nesscliffe, Shrewsbury, Shropshire
Proposal: Erection of a Single Plot Exception (SPE) affordable dwelling and formation of access
Awaiting Decision
- 3) 17/05151/EIA - Proposed Poultry Units NW Of North Farm, Felton Butler
Proposal: Erection of four poultry rearing buildings, eight feed bins, biomass store and amenity building including landscaping and tree planting.
Awaiting Decision
- 4) 18/03274/REM - Proposed Residential Development East Of Mulberry House, Great Ness,
Proposal: Approval of reserved matters (access, appearance, landscaping, layout and scale) for 1No dwelling pursuant to planning permission 14/00694/OUT for the erection of two residential dwellings and associated works
Awaiting Decision
- 5) 19/01463/REM - Plot Adj. To No 4 Felton Butler Cottages, Felton Butler
Proposal: Reserved Matters application pursuant 14/01327/OUT for the erection of a detached dwelling and garage to include access
Pending Consideration
- 6) 19/01781/VAR - Land Opposite The Crescent, Nesscliffe, Shrewsbury, SY4 1DR
Proposal: Variation of Condition No. 2 attached to planning permission 18/04941/FUL dated 26 October 2018 -Substitute Plot 20 with a different house type
Pending Consideration
- 7) 19/01822/VAR - Land Opposite The Crescent, Nesscliffe, Shrewsbury, SY4 1DR
Proposal: Variation of condition No2 (plans) attached to application ref: 18/04941/FUL dated 26/10/2018 to allow for an additional adoptable road on site
Decision: Withdrawn
- 8) 19/02816/REM - Proposed Residential Development Land To The South Of Little Ness
Proposal: Reserved Matters pursuant to outline permission 16/05637/OUT dated 21st February 2017 for the erection of 3no dwellings to include access, appearance, landscape, layout and scale
Decision: Grant Permission
- 9) 19/03403/FUL - Phase Three Shrewsbury Houses, Ridgewood Road, Nesscliffe,

Proposal: Erection of 10no houses on Phase 3 - plots nos. 34 - 43 (modification previously approved 17/01576/REM)

Awaiting Decision

- 10) 19/04417/VAR - Treetops, Holyhead Road, Nesscliffe, Shrewsbury, SY4 1AY
Proposal: Variation of condition no2 attached to planning permission reference 19/00043/FUL dated 22/02/2019
Decision: Grant Permission
- 11) 18/04965/FUL (Appeal Ref 19/02776/REF / Planning Inspector ref: APP/L3245/W/19/3236638) – Proposed Crematorium North Of, Nesscliffe
Proposal: Erection of a new crematorium with associated access, car parking and landscaping
Awaiting Decision
- 12) 19/04662/FUL – Coton Side, Ruyton XI Towns, Shrewsbury, Shropshire, SY4 1NF
Proposal: Erection of a replacement dwelling following demolition of existing, three bay detached garage with room above and installation of treatment plan
Decision: Refuse
- 13) 19/04714/FUL - Proposed Development Land At Adcote School, Little Ness
Proposal: Erection of 3No dwellings
Awaiting Decision
- 14) 19/04758/FUL - Dunedin, Little Ness, Shrewsbury, Shropshire, SY4 2LG
Proposal: Change of use from Agricultural Use to Residential Amenity
Decision: Grant Permission
- 15) 19/04771/FUL - Holly House Farm, Wilcott, Shrewsbury, Shropshire, SY4 1BJ
Proposal: Erection of single storey side extension and first floor extension to rear elevation
Decision: Grant Permission
- 16) 19/05361/FUL - Marsh House, Wilcot Marsh, Wilcott, Shrewsbury, Shropshire, SY4 1BN
Proposal: Erection of single storey rear extension
Decision: Grant Permission
- 17) 19/05307/FUL - The Garage, Nesscliffe, Shrewsbury, Shropshire, SY4 1AY
Proposal: Erection extension to existing steel framed building
Decision: Grant Permission

108/1920 **PLANNING APPLICATIONS– FOR COMMENT**

- 1) 19/05340/FUL - The Granary, Alderton Hall, Nesscliffe, Shrewsbury, SY4 1AW
Proposal: Erection of two-storey extension and conversion of existing cartshed to provide self contained ancillary residential accommodation
Comments: It was **RESOLVED** to support as utilising redundant building and is a high quality design with no adverse impact on neighbouring properties.
- 2) 19/05306/VAR - Pentre Industrial Estate, Pentre, Shropshire
Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the variation of Condition Nos. 2 (approved plans), 3 (external materials), 4 (ground investigation), 5 (drainage) and 9 (bat and bird boxes) attached to planning permission 18/03158/FUL dated 16/04/2019
Comments: It was **RESOLVED** to support the improvements as ongoing employment location
- 3) 19/05495/FUL - Oakfield, Great Ness, Shrewsbury, Shropshire, SY4 2LB
Proposal: Erection of single storey rear extension and portico to front elevation; internal and elevational alterations
Comments: It was **RESOLVED** to support the application.
- 4) 20/00142/FUL - Site Of Windsor Place, Pentre, Shropshire

Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of a detached, two-storey replacement dwelling (modification of previously approved SA/09/0284/F)

Comments: It was **RESOLVED** to support the application.

- 5) 19/04772/FUL - Fernleigh, Alderton, Nesscliffe, Shrewsbury, SY4 1AP
Proposal: Erection of two storey rear extension following partial demolition of rear single storey elements
Comments: It was **RESOLVED** to support the application as acceptable on size grounds within the locality given the large plot, context of neighbouring large properties, no adverse impact on neighbours. It also is enabling the existing owners to stay on the site by making it suitable for disabled living if it is enabling long term disabled living,
- 6) 19/03403/FUL - Phase Three Shrewsbury Houses Ridgewood Road Nesscliffe
Proposal: Erection of 31 houses to include 19 houses on phase 3 (modification to previously approved 17/01576/REM); 12 houses on the north part of phase 2 (now phase 2b) (modification to previously approved 18/04941/FUL) to include the provision of a new access road and replacement of 4 dwellings (previously plots 8-11 inc) with 10 dwellings (on plots a-j inc) (an additional 6 dwellings) - REVISED APPLICATION
Comments: It was **RESOLVED** to support the application due to more appropriate size of houses and community benefits offered and raise the following points:
- Allotments condition to change to community use (to be determined) and not tied to 13th house
 - Car park construction timescales to stay the same
 - Electric charging points
 - Noticeboard on bus shelter
 - Screening fence – solid fence
 - No working before 8am

109/1920 **PARISH MATTERS**

- a) *Highways maintenance, including to consider applying for EMG grant* – it was **RESOLVED** to apply for EMG for 2020-21 for clearing of pavements/weed killing and to ask the contractor to cut the hedge at No 1 and 2 The Crescent hedge before March.
- b) *CIL EOI for community sports building* – it was **RESOLVED** to agree the EOI for submission and parish council funding contribution of £500.
- c) *Nesscliffe Hill Country Park*
- Advisory Group – Cllrs. Diggory and Turner
 - Mud flowing onto Hopton Lane – SC proposing to install revetment boards at key points further up the track which will slow the flow of rain water and during heavy down pours will enable silt to be deposited on the track before it reaches the road
 - Usage of the hill – increased recently and very muddy areas of the paths.
- d) *Parish meeting arrangements*
- Survey on Facebook to find out day – possible preferred day Sunday?
 - Social event and workshops on parish issues and the Place Plan
- e) *Reports of other parish matters*
- Nesscliffe Hotel for sale
 - Water tower, Wilcott sold.
 - Gate post at Nesscliffe playing field – fix
 - Friends of Nesscliffe School – 10th May scarecrow trail them music icons. Inviting people to make a scarecrow
 - Smartwater - parish council had the kits several years ago
 - Damage to Great Ness pavement by road sweeper
 - BMX track – children have dug another ramp. Cllr. Diggory asking if it can be removed.

110/1920 **FINANCIAL MATTERS**

- a) *Q3 budget report and bank reconciliation* – it was **RESOLVED** to approve the report and bank reconciliation, as per Appendix 1, the Q3 balance being £92,065.62 in the current account and £12,167.51 in the youth club/playing fields account.

- b) *Budget & precept requirement 2020/21* it was **RESOLVED** to set a budget as per Appendix 2 and a precept requirement of £27,992.00. *Cllr. Turner left the room whilst the salary elements of the budget were discussed.*
- c) *Mid-year review of internal controls, including updated Risk Assessment-* defer to March meeting
- d) *Payments including payments made between meetings* - it was **RESOLVED** to approve the following:

Main parish council account:

Ref	Payee	Item	Method	Net	VAT	Gross
P53-1920	SCPF	Pension	SO	£136.58	£0.00	£136.58
P54-1920	Battlefield Print	Newsletter	BACS	£97.30	£0.00	£97.30
P55-1920	Find Mapping	Parish Map	BACS	£25.00	£5.00	£30.00
P56-1920	R Turner	Salary Dec	BACS	£619.30	£0.00	£619.30
P57-1920	SCPF	Pension	BACS	£136.58	£0.00	£136.58
P58-1920	R Turner	Salary Jan	BACS	£619.30	£0.00	£619.30
P59-1920	G Taylor	Grounds maintenance & repairs	BACS	£1250.00	£250.00	£1500.00
P60-1920	R Turner	Expenses	BACS	£34.66	£0.00	£34.66

Youth club/playing fields account

Payee	Item	Chq no	Net	VAT	Gross
Nesscliffe VH	Room hire		£156.00	£0.00	£156.00

- e) *Income received*

Ref	Payee	Item	Amount
R9-1920	HMRC	VAT refund 1.4.2017 to 31.3.19	£2756.18
R10-1920	Melverley PC	Youth club donation	£100.00

- f) *Parish council banking review (see clerk's report)* – 45 day notice 0.85% Nationwide, plus current account with Lloyds, subject to checking FSCS cover

111/1920 **CORRESPONDENCE** – noted as follows:

- a) *SALC Info Bulletins*
- b) *Crematorium planning appeal* – notification that a hearing will now be called on 11th March to hear this appeal – to agree parish council attendance (suggested clerk and Cllr. Brooks)
- c) *Community energy schemes*
- d) *Climate change seminar* – 10th Feb
- e) *Training 2020* – Cllr. Diggory to attend basic councillor training course.
- f) *Central Highways Division Changes* – Glen Smith is temporary division area manager.
- g) *Place Plan publication* – now on SC website, to be linked from parish website.
- h) *Road Closures:*
 - Outside Highwayside, Nesscliffe - 3rd February to 7th February 2020 (utility installation)
 - Little Ness Road, 29th April 2020 - 5th May 2020, Monday - Friday 09:30 - 16:00. For repairs to drainage pipe

112/1920 **NEXT MEETING**

- a) *Next meeting date* – 3rd March 2020, Little Ness Village Hall, 7.30pm
- b) *Items for next meeting agenda*
 - BMX track – vandalism and possible removal
 - Cllr. Nunn gave his apologies

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 113/1920, due to the likely disclosure of confidential information*

Cllr. Turner left the room.

113/1920 **PENSION** – *actuary valuation report*

It was **RESOLVED** to accept the report and future employer contribution rate of 13.4%, including potential McCloud impact (0%) w/effect from 01.04.2020.

Appendix 1

Q3 Budget report and bank reconciliation 2019/20						
RECEIPTS	Actual 2018/19	Budget 2019/20	Actual Q3 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% variance assuming 75% of budget received to date)
Precept	£20,504.00	£20,889	£20,889.00	£0.00	100%	Paid annually
Parish Portion - 15% CL monies	£3,412.44		£57,635.12			Not budgeted as amount not known in advance
LIC Youth Grant & donations	£750.00	£1,150	£950.00	£-200.00	83%	£200 less received from RXI PC, £250 due from Baschurch PC
VAT refund	£0.00		£0.00	£0.00		
Other	£18.00		£104.86	£104.86		
TOTAL RECEIPTS	£24,684.44	£22,039	£79,578.98	£-95.14		
PAYMENTS	Actual 2018/19	Budget 2019/20	Actual Q3 2019/20	Variance £	% budget to date	(if greater than 15% variance assuming 75% of budget spent to date)
Administrative & Establishment Costs:						
Clerk's Salary incl. pension	£6,805.23	£7,427	£6,751.89	£674.91	91%	Clerk's hours increased to 15 hours per week
Mileage	£227.96	£50	£11.70	£38.30	23%	Varies throughout the year
Office Expenses	£0.00	£408	£352.73	£55.27	86%	Includes cloud back up dating to 2017
Software	£159.00	£250	£116.68	£133.32	47%	Paid later in year
Training (Clerk/Councillors)	£125.00	£200	£124.00	£76.00	62%	
Meeting Room hire			£150.00			
Audit (Internal & External)	£330.00	£330	£350.00	£-20.00	106%	Internal audit paid annually
Insurance	£604.27	£650	£611.46	£38.54	94%	Paid annually
Subscriptions (SALC)	£395.58	£425	£401.11	£23.89	94%	Paid annually
ICO Registration	£35.00	£35	£35.00	£0.00	100%	Paid annually
Election Costs	£200.00	£0	£0.00	£0.00		
GDPR Compliance	£280.00	£280	£155.55	£124.45	56%	Less than anticipated
Newsletter	£0.00	£0	£97.30	£-97.30		Decision to start a newsletter
Sub Total Admin & Establishment	£9,162.04	£10,055	£9,157.42	£897.38	91%	
Recreation Grounds						
Grounds maintenance	£1,143.00	£1,435	£0.00	£1,435	0%	Paid annually
RoSPA	£240.00	£240	£0.00	£240	0%	Paid annually
Interim inspections	£0.00	£700	£0.00	£700	0%	Bill being queried - response awaited from SC
Other maintenance	£3,388.60	£2,000	£944.00	£1,056	47%	Depends on repairs needed
Sub Total Recreation Grounds	£4,771.60	£4,375	£944.00	£3,431	22%	
Street lighting						
Maintenance/inspections	£0.00	£100	£98.00	£2.00	98%	Paid annually
Sub Total Street Lighting	£0.00	£100	£98.00	£2.00	98%	
Nesscliffe Youth Club						
Youth worker	£3,500.00	£4,000	£4,000.00	£0.00	100%	Paid annually
Sub Total Nesscliffe Youth Club	£3,500.00	£4,000	£4,000.00	£0.00	100%	
Projects & Grants						
British Legion Poppy Appeal	£284.00	£34	£35.00	£-1.00	103%	Paid annually
Portacabin	£157.45	£200	£92.09	£107.91	46%	Electricity costs
Village Hall Donations	£2,000.00	£1,000	£0.00	£1,000.00	0%	Paid annually
GPC grants	£0.00	£100	£0.00	£100.00	0%	Grant application not made yet
Neighbourhood CIL	£3,184.33		£0.00	£0.00		Depends on projects pursued
Grant to Knockin & Kinnerley Cricket Club	£0.00	£1,500	£0.00	£1,500.00		Grant application not anticipated this year
Sub Total Projects & Grants	£5,625.78	£2,834	£127.09	£2,706.91	4%	
Asset Management						
Bus shelter cleaning	£185.00	£200	£190.00	£10.00	95%	Paid annually
Bus shelter maintenance	£0.00	£200	£70.00	£130.00	35%	Depends on works needed
Noticeboards	£60.00	£50	£60.00	£-10.00	120%	As and when required
War memorials	£678.00	£50	£0.00	£50.00	0%	As and when required
Footpath maintenance	£165.00	£175	£0.00	£175.00	0%	Paid annually
Sub Total Asset Management	£1,088.00	£675	£320.00	£355.00	47%	
Other						
Contingency	£0.00	£0	£193.50	£-193.50		As and when required
VAT	£1,424.96		£1,075.62	£-1,075.62		
Sub Total Other	£1,424.96	£0	£1,269.12	£-1,269.12		
GRAND TOTAL PAYMENTS	£25,572.38	£25,572	£15,915.63	£9,656.75	62%	
BANK RECONCILIATION AS AT Q3 31.12.19						
CURRENT ACCOUNT						
Balance b/fwd from 31st March 2019			£28,402.27			
less payments			£15,915.63			
add receipts			£79,578.98			
BALANCE AS PER CASHBOOK			£92,065.62			
Represented by bank balances		Current a/c	£92,666.60			
Less unrepresented cheques & SO			£600.98			
Add uncredited receipts			£0.00			
RECONCILED BALANCE CURRENT ACCOUNT Q3			£92,065.62			
BANK RECONCILIATION AS AT Q3						
YOUTH & PLAYING FIELDS A/C						
Balance b/fwd from 31st March 2019			£12,489.95			
less payments			£1,245.19			
add receipts			£922.75			
BALANCE AS PER CASHBOOK			£12,167.51			
Represented by bank balances	Youth/playing field a/c		£12,167.51			
Less unrepresented cheques & SO						
Add uncredited receipts						
RECONCILED BALANCE YOUTH & PLAYING FIELDS A/C Q3			£12,167.51			
TOTAL RECONCILED BALANCES ALL ACCOUNTS			£104,233.13			
RESERVES	Actual balance 31.3.19	Receipts 2019/20	Expenditure 2019/20	Reserves as at Q3 2019/20		
Ringfenced Reserves						
Local Heritage Grant	£163.73	£0.00	£0.00	£163.73		
Parish Plan	£521.00	£0.00	£0.00	£521.00		
Elections	£1,000.00	£0.00	£0.00	£1,000.00		
Defibrillators	£400.00	£0.00	£0.00	£400.00		
CIL (Neighbourhood Fund)	£8,926.93	£57,635.12	£0.00	£66,562.05		
Transparency Reserve	£400.00	£0.00	£0.00	£400.00		
Youth Club (held in YC/Playing Field account)	£6,428.81	£922.75	£1,245.19	£6,106.37		
Playing Field (held in YC/Playing Field account)	£6,061.14	£0.00	£0.00	£6,061.14		
Total Ringfenced Reserves	£23,561.15	£58,557.87	£1,245.19	£81,214.29		
General Reserves (balance b/f less ringfenced reserves)	£17,331.07			£23,018.84		
Total Reserves	£40,892.22			£104,233.13		
NB Youth club funds need to be transferred out once the club has a bank account						

Appendix 2

Budget 2020/21						
RECEIPTS	Actual 2018/19	Budget 2019/20	Actual Q3 2019/20	Projected to 31.3.20	Budget 2020-21	Notes
Precept	£20,504.00	£20,889	£20,889.00	£20,889	£27,992	For a balanced budget £60,000 estimated by SC but unconfirmed. This is a ringfenced fund Contributions from other parishes unconfirmed Suggest apply for £750, max possible is £1,500 & must be match funded
Parish Portion - 15% CIL monies	£3,412.44		£57,635.12	£57,635		
LIC Youth Grant & donations	£750.00	£1,150	£950.00	£1,300	£950	
EMG grant					£750	
Other	£18.00		£104.86	£105		
TOTAL RECEIPTS	£24,684.44	£22,039	£79,578.98	£79,929	£29,692	
PAYMENTS	Actual 2018/19	Budget 2019/20	Actual Q3 2019/20	Projected to 31.3.20	Budget 2020-21	Notes
Administrative & Establishment Costs:						
Clerk's Salary incl. pension	£6,805.23	£7,427	£6,751.89	£9,382	£11,991	Increased as large inc in number of electors Circa £100 per edition 3 times per year Based on 2 clearance cycles per year Any surplus to be held in reserve for new equip Set up reserve for new play equipment, primarily but not limited to Wilcott A portion of the cost (£500?) could be met through club funds this year Consider de-commissioning and selling the cabin Depends on projects Project delayed Estimate 5 boards need replacing - prices start at £500 for a small board. Suggest replace in phases
Mileage	£227.96	£50	£11.70	£50	£50	
Office Expenses	£0.00	£408	£352.73	£408	£408	
Software	£159.00	£250	£116.68	£250	£250	
Training (Clerk/Councillors)	£125.00	£200	£124.00	£200	£200	
Meeting Room hire			£150.00	£150	£150	
Audit (Internal & External)	£330.00	£330	£350.00	£350	£400	
Insurance	£604.27	£650	£611.46	£611	£642	
Subscriptions (SALC)	£395.58	£425	£401.11	£401	£475	
ICO Registration	£35.00	£35	£35.00	£35	£35	
Election Costs	£200.00	£0	£0.00	£0	£0	
GDPR Compliance	£280.00	£280	£155.55	£156	£156	
Newsletters			£97.30	£97	£300	
Sub Total Admin & Establishment	£9,162.04	£10,055	£9,157	£12,090	£15,057	
Recreation Grounds						
Grounds maintenance	£1,143.00	£1,435	£0.00	£1,435	£1,435	
Mole clearance (at playing field at school)			£590.00	£590	£1,200	
RoSPA	£240.00	£240	£0.00	£240	£240	
Interim inspections	£0.00	£700	£0.00	£700	£700	
Other maintenance	£3,388.60	£2,000	£354.00	£2,000	£2,000	
Replacement play equipment reserve					£1,000	
Sub Total Recreation Grounds	£4,771.60	£4,375	£944	£4,965	£6,575	
Street lighting						
Maintenance/inspections	£0.00	£100	£98.00	£98	£100	
Sub Total Street Lighting	£0.00	£100	£98.00	£98	£100	
Nesscliffe Youth Club						
Youth worker	£3,500.00	£4,000	£4,000.00	£4,000	£3,500	
Sub Total Nesscliffe Youth Club	£3,500.00	£4,000	£4,000.00	£4,000	£3,500	
Projects & Grants						
British Legion Poppy Appeal	£284.00	£34	£35.00	£35	£35	
Portacabin	£157.45	£200	£92.09	£200	£200	
Village Hall Donations	£2,000.00	£1,000	£0.00	£1,000	£1,000	
GPC grants	£0.00	£100	£0.00	£100	£100	
Neighbourhood CIL	£3,184.33		£0.00	£0		
Grant to Knockin & Kinnerley Cricket Club	£0.00	£1,500	£0.00	£0	£0	
EMG grant works			£0.00		£1,500	
Sub Total Projects & Grants	£5,625.78	£2,834	£127	£1,335	£2,835	
Asset Management						
Bus shelter cleaning	£185.00	£200	£190.00	£200	£200	
Bus shelter maintenance	£0.00	£200	£70.00	£200	£200	
Noticeboards	£60.00	£50	£60.00	£0	£1,000	
War memorials	£678.00	£50	£0.00	£50	£50	
Footpath maintenance	£165.00	£175	£0.00	£175	£175	
Sub Total Asset Management	£1,088.00	£675	£320.00	£625	£1,625	
Other						
Contingency	£0.00	£0	£193.50	£194	£0	
Sub Total Other	£0.00	£0	£193.50	£194	£0	
GRAND TOTAL PAYMENTS	£24,147.42	£25,572	£14,840.01	£23,307	£29,692	
RESERVES	Actual balance 31.3.19	Receipts 2019/20	Expenditure 2019/20	Reserves as at Q3 31.12.19	Projected reserve as at 31.3.20	
Ringfenced Reserves						
Local Heritage Grant	£163.73	£0.00	£0.00	£163.73	£164	
Parish Plan	£521.00	£0.00	£0.00	£521.00	£521	
Elections	£1,000.00	£0.00	£0.00	£1,000.00	£1,000	
Defibrillators	£400.00	£0.00	£0.00	£400.00	£400	
CIL (Neighbourhood Fund)	£8,926.93	£57,635.12	£0.00	£66,562.05	£66,562	
Transparency Reserve	£400.00	£0.00	£0.00	£400.00	£400	
Youth Club (held in YC/Playing Field account)	£6,428.81	£922.75	£1,245.19	£6,106.37	£6,106	
Playing Field (held in YC/Playing Field account)	£6,061.14	£0.00	£0.00	£6,061.14	£6,061	
Total Ringfenced Reserves	£23,561.15	£58,557.87	£1,245.19	£81,214.29	£81,214	
General Reserves (balance b/f less ringfenced reserves)	£17,331.07			£26,850.64	£19,056	
Total Reserves	£40,892.22			£108,064.93	£100,271	
<i>To calculate reserves, 2018/19 adjusted so that VAT reclaim from that year added to balance & VAT reclaim for 2018/19 (pending) added to Q3 balance as is VAT to date 2019/20</i>						
PRECEPT PER BAND D HOUSEHOLD		2019-20	2020-21			
22.93% increase from 2019-20 per Band D (17 pence per week)		£43.83	£53.88			
NB Council tax base has increased from 476.60 to 519.52 Band D equivalent households			£10.05			
Notes:			22.93%			
1. CIL /Neighbourhood Fund projects such as Nesscliffe play equipment not shown as these will be primarily funded from the CIL/NF ringfenced fund set up for this and projects are not fully costed yet. Any extra funding needed could come from gen reserve or other ringfenced reserves						
2. Funds can be moved between reserves at any time.						
3. Some projects in the budget could possibly be funded from Neighbourhood Fund e.g. new noticeboards						
4. YC money to be transferred to club at end of fin. year as this is simpler for accounting purposes. It is ringfenced in accounts						
5. Does not allow anything for traffic calming - this may or may not be funded by SC. If not parish could use NF						